

Budget - Joint Overview and Scrutiny



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Tuesday, 14 January 2025 at 10.00 am
Council Chamber - South Kesteven House, St. Peter's Hill,
Grantham. NG31 6PZ

Committee Members: Councillor Bridget Ley (Chairman)
Councillor Gareth Knight (Vice-Chairman)

Councillor Matthew Bailey, Councillor Emma Baker, Councillor Harrish Bisnauthsing, Councillor Pam Byrd, Councillor Steven Cunningham, Councillor James Denniston, Councillor Richard Dixon-Warren, Councillor Barry Dobson, Councillor Ben Green, Councillor Tim Harrison, Councillor Gloria Johnson, Councillor Anna Kelly, Councillor Zoe Lane, Councillor Robert Leadenham, Councillor Nikki Manterfield, Councillor Paul Martin, Councillor Penny Milnes, Councillor Chris Noon, Councillor Habibur Rahman, Councillor Max Sawyer, Councillor Ian Selby, Councillor Vanessa Smith, Councillor Peter Stephens, Councillor Lee Steptoe, Councillor Murray Turner, Councillor Mark Whittington and Councillor Paul Wood

Agenda

This meeting can be watched as a live stream, or at a later date, via the [SKDC Public-I Channel](#)

1. **Public Speaking**
The Council welcomes engagement from members of the public. To speak at this meeting please register no later than 24 hours prior to the date of the meeting via democracy@southkesteven.gov.uk.
2. **Apologies for absence**
3. **Disclosure of interests**
Members are asked to disclose any interests in matters for consideration at the meeting.
4. **Minutes from the meeting held on 15 January 2024** (Pages 3 - 12)

5. Budget Proposals for 2025/26 and Indicative Budgets for 2026/27 and 2027/28 (Pages 13 - 86)

To present draft Budget proposals:

- The funding position for the General Fund including Council Tax proposals
- Draft General Fund proposals
- Housing Revenue Account Proposals
- The Capital Programme 2025/26 – 2027/28
- Capital Financing
- Reserves and Balances

6. Any other business which the Chairman, by reason of special circumstances, decides is urgent

Minutes

Budget - Joint Overview and Scrutiny

Monday, 15 January 2024, 2.00 pm



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Committee Members present

Councillor Bridget Ley (Chairman)
Councillor Lee Steptoe (Vice-Chairman)

Councillor Matthew Bailey
Councillor Harrish Bisnauthsing
Councillor Pam Byrd
Councillor Paul Fellows
Councillor Ben Green
Councillor Tim Harrison
Councillor Anna Kelly
Councillor Robert Leadenham
Councillor Paul Martin
Councillor Penny Milnes
Councillor Ian Selby
Councillor Helen Crawford
Councillor Graham Jeal

Cabinet Members present

Councillor Richard Cleaver (Leader of the Council)
Councillor Ashley Baxter (Deputy Leader of the Council)
Councillor Phil Dilks (Cabinet Member for Housing and Planning)
Councillor Patsy Ellis (Cabinet Member for Environment and Waste)
Councillor Philip Knowles (Cabinet Member for Corporate Governance and Licensing)
Councillor Rhea Rayside (Cabinet Member for People and Communities)

Officers

Karen Bradford (Chief Executive)
Richard Wyles (Deputy Chief Executive and S151 Officer)
Alison Hall-Wright (Assistant Director of Finance and Deputy S151 Officer)
Amy Pryde (Democratic Services Officer)

44. Election of Vice-Chairman

Following nomination, it was proposed, seconded and **AGREED** for Councillor Lee Steptoe to act as Vice-Chairman, for this meeting.

45. Public Speaking

There were none.

46. Register of attendance, membership and apologies for absence

Apologies for absence were received from Councillors Susan Sandall, Sarah Trotter, Nikki Manterfield, Paul Wood, Gareth Knight, Virginia Moran and Habibur Rahman

Councillor Graham Jeal substituted for Councillor Gloria Johnson.
Councillor Helen Crawford substituted for Councillor Susan Sandall.

47. Disclosure of interests

There were none.

48. Minutes from the meeting held on 9 January 2023

The minutes of the meeting held on 9 January 2023 were proposed, seconded and **AGREED** as a correct record.

49. Budget Proposals for 2024/25 and Indicative Budgets for 2025/26 and 2026/27

The Chairman proposed that the meeting discussion take place in two parts:

- The General Fund (1st part)
- Housing Revenue Account (2nd part)
- General Fund and Housing Revenue Account (2nd part)

The General Fund

The Deputy Leader of the Council presented the draft budget report.

The report set out the timetable for the setting of Council tax and budgets for 2024/25.

Consultation would be launched following Cabinet on 18 January 2024.

The report set out the funding projections for the next three years and the budget presented showed a balanced position for next year but deficits for the following years.

A balanced position had been achieved without any reliance on reserves which is an achievement given the financial challenges facing all authorities.

Funding would also be utilised to catch up on backlog of neglected maintenance at the Council's art centres, leisure centres and car parks.

It was noted that the Council had agreed to adapt the ground floor of the Picturehouse as a new Customer Service Centre. The Council were actively looking for tenants for the other part of the units within the ground floor.

Works on the new depot at Turnpike Close, Grantham would begin in 2024, which would replace the current depot that was at its maximum capacity.

The Committee's opinion of the 3% (£5.31 rather than £5) increase in Council Tax was requested. The increase was suggested in order to meet the needs of residents and to take advantage of the accumulative growth in Council Tax.

Secondly, an opinion was requested on the increase in prices on the green bin from £49 to £51, but also the increase in the cost of a second green bin from £40 to £42. The Council were working towards a subsidy for the purchase of compost bins for resident who did not have enough compost capacity, which may reduce the need for a first and second green bin.

The Committee was asked to consider Leisure SK Ltd fees for 2024/25, whereby Leisure SK Ltd had requested more than £400,000 for their operating costs as a management fee.

The Deputy Chief Executive clarified that the budget had been based on the provisional settlement by Government, the Government consultation had since closed and the final settlement may change the figures contained within the report.

A detailed table was included in the report regarding Minimum Revenue Provision (MRP). A table within the report extrapolated the MRP liability for the Council going forward which was driven by projects such as St Martins Park and the new depot.

Fees and charges would be considered earlier to allow a more managed process for renewal of the green waste bins.

The following questions were raised by Committee Members:

- Further clarification was sought around the green bin charges and whether a third and fourth green bin had been considered.

It was clarified that the current green bin charges were £49, it was proposed to go up to £51 for the following year. The second and subsequent green bins were at a charge of £27 for the current year, it was proposed that they go up to £42.

It was noted that the cost of green bin waste collection had increased by 8% annually over the last 8-9 years. One Member suggested that a freeze in the collection charge for the green bin service be explored, in line with other authorities doing so.

The green waste collection was a discretionary service and what had been presented was a balanced position. The cost drivers behind the increase in green

waste collection were around fuel on a national living wage, cost of the vehicles which were in the region of £250,000 each. All income that would come from the service was either to meet the costs directly or to contribute towards the replacement of the Capital Fund thereafter. Benchmarking had taken place on the cost of subsequent bins of other authorities, for example, Melton was £78, Kings Lynn was £60, South Holland was £52 and Rutland was £50.

It was highlighted that 21 green waste collections per year for £51, where each bin would take approximately hold six black bags. The current price for a green bin waste skip in Grantham would cost around £264.

- Clarification was sought around the costings of other local authorities for green waste collections. It was noted that all authorities should not charge more for the service than it would cost to collect the waste.

Local authorities could not make profits on the services they provide. The cost would either fall as a whole on taxpayers or those who directly benefit from the service, which had been the case historically.

- Concern was raised that the increase in green waste collection cost may mean an increase in fly tipping from residents that may not be able to afford it.

The Deputy Chief Executive clarified that in 2023, the outcome of debate was to increase the green waste collections by £5 and there had been no material or detrimental impact on the customer base.

- Further clarification was sought on whether the Council made any profit from green bin collections.

It was confirmed that Local Authorities could not make profits on their activities, only on a cost recovery basis.

It was **proposed** and **seconded** to freeze the green waste collection charge at £49 for 2024 and to find approximately £60,000 worth of savings from consultancy fees, catering and conference expenses.

This proposal **FELL**.

- One Member raised a query in relation to departure charges from bus stations and for the charge to be increased to 90p. A Member had been contacted by a local bus service who had questioned as to why the Council charged a higher departure charge than other nearby bus stations.

It was suggested that this issue be reviewed by the Finance and Economic Overview and Scrutiny Committee and consider keeping prices the same for the next financial year.

The Deputy Chief Executive clarified that the costs tended to increase in line with costs that were levied at the services, specifically around business rates and operational costs of those stations.

- An additional £800,000 had been proposed for the new depot. One Member requested further explanation as to why this was required. It was noted that a monitoring sub-committee for the new depot had not yet met, following a discussion at a previous Finance and Economic Overview and Scrutiny Committee.
- Concern was raised regarding figures proposed for Leisure SK Ltd.
- There had been a significant increase in MRP changes which had been driven by vehicle replacement. It was queried whether this was due to the vehicles coming to the end of their life and what was driving the large increase in the next two years from nothing to £311,000.

The Finance and Economic Overview and Scrutiny Committee had recommended to Cabinet that a working group be convened on the new depot. Cabinet had not yet responded to the recommendation, but if supported the working group would meet from February 2024 onwards.

The new depot was out to tender and bidders were in the process of coming forward with prices, which would be provided at the end of February 2024. Planning Committee were due to consider the application on 19 January 2024.

The request was to increase the budget to £8.8m and was not a request to spend the full £8.8m. It was believed that prices would still be within the £8m original budget, however the budget would become under pressure as the Council receives bids. The proposed £8.8m was to allow financial headroom to successfully award the work to a contractor. Some of the statutory consultees had requested some modifications to the design, which could introduce further cost into the development itself.

In terms of MRP and the reason vehicles had been added into the calculation is due to the lack of available reserves to finance the purchases. There were currently no more receipts or capital reserves projected. As the Council project its capital programme going forward, it would become 100% reliant on external and internal borrowing which could be seen in the Council's reserve forecast.

- A query was raised in relation to vehicle replacement and whether the Environment Act impacted this.

The Deputy Chief Executive confirmed that the government would step in through new burdens funding to fund the initial additional vehicles required for the food waste collection service.

- One Member emphasised the need for a democratic oversight of the figures for the new depot and for the working group to meet in February 2024. This was proposed.

The Deputy Leader of the Council informed the Committee that Leisure SK Ltd had previously received a one-off management fee of £500,000. The company had requested an additional £272,000 for the current financial year and a further £447,000 for the next financial year.

- One Member queried whether there were any revenue funding from car parking machines that do not return change after purchasing a ticket.

It was noted that the proposed budget did not include any changes to car park charges as it was out for consultation, however, the information on car parking machines would be collated.

- In relation to the new depot project, it was questioned whether the contingency fund would be increased as a result of the increased budget proposal for the depot. It was further questioned as to whether contractors would be made aware of the increase in budget.

The £8m included an element of contingency, and the increase of the whole budget to £8.8m and the contingency had been increased accordingly.

It was confirmed that the Council had gone out to market on the 18 December 2023, therefore, all documentation and previously approved budgetary sums were what the contractors, consultants and third parties were working towards.

The Chief Executive highlighted that Highways England had raised concern around the adjoining element to the A1 Road, the Planning team were currently negotiating this issue with Highways England.

- The Culture and Leisure Overview and Scrutiny Committee had previously rejected the amount proposed for management fees as being accurate at a previous meeting. It was suggested that £750,000 be budgeted to prepare for the worst.

The Deputy Chief Executive clarified that Leisure SK Ltd had proposed £447,000 after scrutinising their income and expenditure for 2024/25. They had also started to introduce a number of mitigations to bring their cost liability down, which could be why the figure is considerably lower than the previous years.

(Councillor Matt Bailey left the meeting at 15:25)

- It was queried as to whether the charges at Grantham Cemetery were discretionary and whether all charges covered costs at the cemetery in Grantham.

Grantham Cemetery was an asset which sat within the special expense area and therefore, costs of particular services were born directly by the residents of

Grantham. The operating model that had been developed to arrive at the charges, were based on cost recovery.

- One Member asked what information supported the one-off payment to Leisure SK Ltd in 2023, their level of evidence and five-year plan and whether the same efficiency would apply.

Traditionally, Leisure SK Ltd had only requested a management fee 1 year in advance. The broader business plan attempted to demonstrate this over a period of time. Their aim was to become self-funded in terms of their income and expenditure being balanced and thereafter moving into modest profit. This had not yet incurred due to the increase of labour and utility costs.

- A query was raised on fly posting and the proposed penalties to be kept at a static £100. It was noted that the penalty for graffiti was increasing from £100 to £500.

It was **proposed** to increase the penalty for fly posting from £100 to £500.

The Deputy Leader of the Council had informed that Committee that several people caught fly posting had been taken to court. Catching the offenders was difficult due to limited staff resources.

- It was questioned as to whether the £2.061m local priority reserve would be £850,000 less due to a previous decision made on Deepings Leisure Centre.

The Deputy Chief Executive clarified that the report was compiled prior to the decision made on Deepings Leisure Centre. The one-off payment of £850,000 was subject to certain conditions being satisfied.

- Clarification was sought on whether fly posting included advertisement of village or community events.
- One Member raised the following queries in relation to Leisure SK Ltd:
 - Why the leadership of the Council had only been informed within a short period of time.
 - Why the issues had not been raised earlier.
 - Whether there were any checks and balances on this proposal.

On the 30 November 2023, Culture and Leisure Overview and Scrutiny Committee were presented with the request of £447,000 from Leisure SK Ltd, alongside the additional management fee being referenced within that report. This item was deferred by the Committee.

The Chief Executive clarified that the fee of certain funerals were more expensive than others due to an emergency team being brought in to dig an appropriate hole within 24 hours due to the funeral having to take place within a certain timeframe.

*It was proposed, seconded and **AGREED** to adjourn the meeting for 15 minutes.*

Housing Revenue Account

The Cabinet Member for Housing and Planning presented the HRA proposals, which included a £21m capital programme.

The focus of the Council over the past 3 years was working to make the Council's housing services legally complaint and getting housing services out of special measures from the National Housing Regulator.

The proposed budget recognised a need to invest further in the key service areas of housing, whilst maintaining a sustainable 30 year financial business plan. The Council continued to deal with an ongoing backlog of void properties. The biggest proposed budget bid was a £700,000 one-off void property refurbishment payment.

Another proposal was to increase the new build budget to £8.9m to mitigate the losses of the Council's housing stock from right-to buys. The Council expected an average of 45 sales under the right to buy scheme in the coming year.

It was proposed that rents increase by an average of 7.7%, in line with government guidance. The budgeted rental income was expected to rise from £27.2m to £28.9m. The average weekly increase for the Council's tenants would be £6.93 to take the average rent to £96.99 weekly.

One Member thanked past and present administration on a previous refurbishment and the money allocated to Earlesfield, Grantham.

- It was queried whether the increase of rents was based on inflation and whether local authorities had any flexibility on setting rents.

The Deputy Chief Executive clarified that the CPI in September 2023 was 6.7%, The formula proposed was the September figure plus 1% which gave 7.7%. There would be a corresponding entry to mitigate the impact on residents who receive welfare support or benefits.

Members raised the following questions:

- Whether there was any opportunity to offer voids to rental to tenants who may move in and complete the repairs on a reduced rent rate.
- It was noted that right to buy sales had been budgeted at 45 for the whole year. It was queried whether the right to buy properties were of good condition or would require works before being handed over.
- Whether the Council had budgeted enough for a rapid response to potential mould situations, due to new legislation.

The 45 right to buys per year was based on the average of recent years and the houses sold via the right to buy scheme tended to be in a good state of repair.

The Housing Overview and Scrutiny Committee had recognised new legislation in relation to mould and advice was provided to tenants on damp and mould.

- It was queried whether the Council had considered employing small contractors to complete works on void properties.

The Chief Executive had explored the development of a local framework for local contractors to complete repair works on voids. The framework would be reviewed by the Housing Overview and Scrutiny Committee.

It was clarified that all employed local contractors would be qualified in their specific trade to perform a high standard of works on void properties.

(Councillor Matt Bailey re-joined the meeting at 16:12)

- The disposals policy was discussed. It was queried at what point a void would no longer be re-lettable and may need selling.

The Housing Overview and Scrutiny Committee had adopted a new acquisitions and disposals policy, which had been approved by Cabinet.

- One Member raised concern of recent flooding and whether any Council stock had been affected.

The Chief Executive clarified that 73 properties had experienced flooding, 3 of which were Council owned. 19 properties had been evacuated. The 3 Council owned properties had since been fully surveyed and the tenants had moved back in, with ongoing welfare checks taking place. The Council were able to offer temporary accommodation to Council tenants and also private sector households in need.

Members thanked Officers for their quick response to the flooding.

It was highlighted that the Chairman of Rural and Communities Overview Scrutiny Committee had been liaised with in order to complete a review of the Council's flooding response.

It was proposed, seconded and **AGREED** to:

- 1. Consider and review the budget proposals and estimates within the report**
- 2. Recommend to Cabinet any amendments in respect of the following budget proposals for 2024/25:**
 - **General Fund – Revenue and Capital • Proposal of a Band D Council Tax Increase of 3% (£5.31)**

Housing Revenue Account

- **Housing Revenue Account – Revenue and Capital**
- **Proposed dwelling rent increase of 7.70%**

- **Proposed increase for garage rents and service charges of 6.7%**

General Fund and Housing Revenue Account

- **Proposed use of Reserves for both General Fund and Housing Revenue Account**
- **Proposed Fees and Charges for both General Fund and Housing Revenue Account**

- 50. Any other business which the Chairman, by reason of special circumstances, decides is urgent**

There were none.

- 51. Close of meeting**

The Chairman closed the meeting at 16:45.



**SOUTH
KESTEVEN
DISTRICT
COUNCIL**

Budget – Joint Overview and Scrutiny Committee

Tuesday, 14 January 2025

Report of Councillor Ashley Baxter
Leader of the Council, Cabinet Member
for Finance, HR and Economic
Development

Budget Proposals for 2025/26 and indicative budgets for 2026/27 and 2027/28

Report Author

Richard Wyles, Deputy Chief Executive and s151 Officer

✉ richard.wyles@southkesteven.gov.uk

Purpose of Report

To present the draft Budget proposals and estimates for 2025/26 for both the General Fund and the Housing Revenue Account.

Recommendations

Budget – Joint Overview and Scrutiny Committee is asked to:

- 1. Review the budget proposals and estimates within the report**
- 2. Recommend to Cabinet any amendments to the budget proposals for 2025/26:**

General Fund

- General Fund – Revenue and Capital**
- Proposal of a Band D Council Tax Increase of either £5 or 3%**

Housing Revenue Account

- **Housing Revenue Account – Revenue and Capital**
- **Proposed dwelling rent increase of 2.7%**
- **Proposed increase for garage rents and service charges of 1.7%**

General Fund and Housing Revenue Account

- **Proposed use of Reserves for both General Fund and Housing Revenue Account**
- **Proposed Fees and Charges for both General Fund and Housing Revenue Account**

Decision Information

Does the report contain any exempt or confidential information not for publication?	No
What are the relevant corporate priorities?	Connecting communities Sustainable South Kesteven Enabling economic opportunities Housing Effective council
Which wards are impacted?	All Wards

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

- 1.1 Financial commentary is contained throughout this report. Members are asked to note the commentary on the proposed use of reserves and the risks identified on the Financial Risk Register.

Richard Wyles, Deputy Chief Executive and s151 Officer

Legal and Governance

- 1.2 The recommendations relate to proposals for the budget which forms part of the budgetary and policy framework in accordance with the Budget and Policy Framework Procedure Rules set out at Part 4.21 of the Constitution of the Council. Members must consult with the community on the proposals contained within this report as required in accordance with statutory regulation and constitutional requirements.

Graham Watts, Assistant Director (Governance and Public Protection) and Monitoring Officer

Risk and Mitigation

- 1.3 A Financial Risk Register is appended at Appendix E and risk scores are applied accordingly.

Tracey Elliott, Risk and Governance Officer

Diversity and Inclusion

- 1.4 An Equality Impact Assessment is appended at Appendix F.

2. Background to the Report

- 2.1. This report introduces the draft budget proposals for the 2025/26 financial year to the Budget Joint Overview and Scrutiny Committee.
- 2.2. The Committee is invited to review and comment on the proposals contained in the report which are due to be presented to Cabinet on 16 January 2025.
- 2.3. The budget setting timetable is set out below:

Date	Committee/ Action	Details
14 January 2025	Budget – Joint OSC	To consider proposed budgets for 2025/26
16 January 2025	Cabinet	To consider proposed budgets To receive feedback from Budget - Joint OSC To approve consultation of budget proposals To recommend proposals to Council for fees and charges 2025/26
17 January – 31 January 2025	Consultation	To receive views on proposed Council Tax levels for 2025/26
30 January 2025	Council	To consider and approve fees and charges 2025/26
11 February 2025	Cabinet	To consider consultation feedback and make final budget recommendations to Council
27 February 2025	Council	To approve Council Tax level and budget for 2025/26 both General Fund and Housing Revenue Account

- 2.4. In January 2024 the Council approved a new Corporate Plan for 2024 -2027. The primary purpose of the budgets for the next 3 years are to enable the delivery of the aims and ambitions set out in the Corporate Plan.
- 2.5. Whilst a 3-year Medium Term Financial Plan is being presented, it is within the context of a single year financial settlement and therefore there is a high degree of financial uncertainty for the latter two financial years (2026/27 and 2027/28).
- 2.6. The two forecast years (2026/27 and 2027/28) assume changes in funding levels as a result of national changes to the funding formula and will be kept under review as more information is expected from Spring 2025 onwards.
- 2.7. The budget setting process commenced in September 2024 and proposals have been developed and formulated by Cabinet, working closely with senior officers, through a series of budget review sessions. These have focused on how to promote the ambitions of the Corporate Plan subject to available finances.
- 2.8. This report summarises the budget preparatory work and covers a number of areas:
- The funding position for the General Fund (section 3)
 - Draft General Fund proposals (section 4)
 - Housing Revenue Account (HRA) (section 5)
 - The Capital Programme 2025/26 – 2027/28 (section 6)
 - Capital Financing (section 7)

- Reserves and Balances (section 8)

3 THE FUNDING POSITION FOR THE GENERAL FUND

Autumn Budget Statement

- 3.1. On 30 October 2024, the Chancellor presented her 2024 Autumn Budget Statement and Spending Review to the House of Commons. The Budget sets out the medium-term path for public finances, accompanied by a one-year Spending Review covering departmental settlements for 2025/26.
- 3.2. It was announced that a further stage of the Spending Review will conclude in late Spring 2025. It is unclear how many years the second phase will cover, but the Government's general commitment would suggest at least 2026/27 and 2027/28.
- 3.3. The Government also intends to simplify the wider local funding landscape, reducing the number of separate grants and moving towards a multi-year settlement for local government so local authorities can plan more effectively.
- 3.4. The Government is committed to reforming the approach to funding allocations within the Local Government Finance Settlement by redistributing funding to ensure that it reflects an up-to-date assessment of need and local revenues.

National Summary of Funding Announcements

- A real terms increase in core local government spending power of around 3.2% in 2025/26, including at least £1.3 billion of new grant funding, of which at least £600 million will be new grant funding to support social care.
 - The continuation of the Shared Prosperity Fund for a further year worth £900 million.
 - The removal of the Rural Services Delivery Grant and the creation of a targeted Recovery Grant aimed at Councils that are experiencing greater need and demand for services.
 - The retention of the current policy of allowing Council Tax increases for shire districts to be 3% or £5 whichever is the greater.
 - The Government will provide £233 million of additional spending in 2025/26 to prevent homelessness. This suggests the Homelessness Prevention Grant continuing for another year.
 - There will be a national £86 million increase to the Disabled Facilities Grant in 2025/26.
- 3.5. Local authorities (nationally) are expected to receive around £1.1 billion of new funding in 2025/26 through the implementation of the packaging Extended Producer Responsibility scheme (pEPR) to improve recycling outcomes from January 2025 for 2025/26 only.
 - 3.6. The Council has received a notification of a pEPR payment for 2025/26 of at least £837k. This is based on a provisional assessment, which could result in an increased allocation.

- 3.7. Employers National Insurance (NI) contributions will increase from 13.8% to 15.0% from April 2025, with a reduction to the per-employee threshold at which employers become liable to pay NI to £5,000. All eligible employers will now benefit from the NI employment allowance, which itself will be increased from £5,000 to £10,500. For South Kesteven, this equates to approximately £415k additional cost to the General Fund and £125k additional cost to the HRA.
- 3.8. Although it has been confirmed that local authorities will receive some level of additional funding to compensate for the additional employer cost, the actual calculation methodology has not been confirmed. Some early modelling suggests that the Council may only receive 30% funding towards the additional cost.

Provisional Settlement 2025/26

- 3.9. The provisional local government finance settlement was announced by the Government on 17 December 2024. It provided the Council with the financial information required to estimate funding levels for 2025/26 in detail and whilst less certain those for 2026/27 and 2027/28.
- 3.10. The headlines from the settlement were not positive for the Council or shire districts in general. A core spending power settlement for 2025/26 of 0% for South Kesteven and an average 0.3% for shire districts. This is because of the assumed council tax increase of 3% contained within the calculation. Although, the funding position is disappointing it wasn't a surprise, and the budgets had been prepared using assumptions that this would most likely be the position.
- 3.11. The Government has announced an intention to reform the current system of local government finance. This will include a business rate reset, which would remove the benefits and advantages the Council has accrued in business rate growth over previous years
- 3.12. The Government has announced the New Homes Bonus funding will not continue and Rural Services Delivery Grant has been removed without notice or consultation. Both of these funds have been received annually by the Council.

The Government policies and forecasts above, in addition to a generally more needs and deprivation driven approach to funding will inevitably put pressure on Council's funding and budgets. Initial modelling has been undertaken to estimate the funding levels, however the Spring Budget will hopefully provide more information to establish what the potential reductions might be.

- 3.13. The 2025/26 proposals show clear evidence of the emerging short-term financial priorities of the new government - social care, deprivation, grant consolidation without bidding processes - sometimes into the main settlement and supporting financial resilience through more efficient allocation of resources.

3.14. The longer-term proposals aim to make best (most efficient) use of available resources, through allocations based on relative needs and the resources available locally to fund these needs. The likely main elements of the review are:

- updating needs formulas and data.
- a reset of accumulated business rates growth (through the business rates retention system).
- adjustment of allocations to take account of varying costs of delivery across the country (including in rural and urban areas).
- resources equalisation (levelling the playing field) of the council tax taxbase between authorities.
- an method of transition from the current baseline to the new arrangements.

The table below summarises all the funding proposals that have been proposed by Government through the Settlement announcements. The final allocation for 2025/26 will be confirmed during February 2025.

Table 1 – Indicative Funding Levels

Funding Heading	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m
Business Rates (SFA)	6.8	7.2	6.2	6.4
Council Tax	9.1	9.5	9.9	10.3
Collection Fund (Deficit)/ Surplus	-0.4	0.8	0.0	0.0
New Homes Bonus	0.6	0.5	0.0	0.0
Rural Services Delivery Grant	0.4	0.0	0.0	0.0
Funding Guarantee Grant	1.1	1.2	0.0	0.0
Services Grant	0.0	0.0	0.0	0.0
Revenue Support Grant	0.2	0.2	0.6	0.5
pEPR Payment	0.0	0.8	0.0	0.0
National Insurance Funding	0.0	0.4	0.0	0.0
UKSPF*	2.0	0.0	0.0	0.0
Total Resources	19.8	20.6	16.7	17.2

*it is anticipated that the 2025/26 allocation will be distributed to the Mayoral Combined County Authority and allocated to Councils. A delegation will be required to accept the grant allocation once confirmed.

3.15. In the overall Core Spending Power calculations that Government has provided there is an assumption that Councils will increase their share of the Council Tax in accordance with the limits set and referred to above.

Council Tax Proposals 2025/26

3.16. It can be seen from the Table 1 that Council Tax income is the single biggest element of the Council overall funding levels and therefore proposals for Council Tax levels for 2025/26 should be considered in this context.

- 3.17. The Tables 2a and 2b below reflect the two options set by Government for Council Tax increases without triggering a referendum. A £5 or 3% increase.

Table 2a – Option 1 £5 increase on the 2024/25 Council Tax Band D Charge

	2024/25	2025/26	% Variation	Increase
Assumed Band D Increase	Up to £5.31	Up to £5.00	n/a	n/a
Tax Base	49,710.00	50,140.50	0.86%	430.5
Band D – SKDC only	£171.81	£176.76	2.88%	£4.95
Band D – Grantham SEA	£52.29	£52.56	0.51%	£0.27
Band D – Langtoft SEA	£7.02	£7.29	3.84%	£0.27
Band D (SKDC + Special Expense Areas)	£183.89	£188.89	2.71%	£5.00
Council Tax Income	£9.141m	£9.471m	3.61%	£0.330m

Table 2b– Option 2 3% increase on the 2024/25 Council Tax Band D Charge

	2024/25	2025/26	% Variation	Increase
Assumed Band D Increase	Up to £5.31	Up to £5.51	n/a	n/a
Tax Base	49,710.00	50,140.50	0.86%	430.5
Band D – SKDC only	£171.81	£177.30	3.19%	£5.49
Band D – Grantham SEA	£52.29	£52.38	0.17%	£0.09
Band D – Langtoft SEA	£7.02	£7.02	0.00%	£0.00
Band D (SKDC + Special Expense Areas)	£183.89	£189.38	2.98%	£5.49
Council Tax Income	£9.141m	£9.495m	3.87%	£0.354m

The difference between options 1 and 2 is Council Tax income of £24k.

- 3.18. Public consultation on Council Tax options for 2025/26 will begin after the January meeting of Cabinet. Consultation feedback will then be considered by Cabinet at the February meeting.

Business Rates Pool

- 3.19. Lincolnshire authorities have applied for Pool status for 2025/26, as this has been financially beneficial for all Lincolnshire Councils. The allocation of additional business rates received (retained levy) will continue to be distributed as 40% County Council and 60% to the districts. An application has been submitted to the Ministry of Housing, Communities and Local Government and is made up of the following Councils:

- Boston Borough Council
- East Lindsey District Council
- Lincoln City Council
- Lincolnshire County Council
- North Kesteven District Council
- South Kesteven District Council

- West Lindsey District Council
- South Holland District Council

4. GENERAL FUND BUDGET PROPOSALS

- 4.1 The overall General Fund position for 2025/26 is shown at Table 3 below and further information can be found at Appendix A. The net cost of services for 2025/26 is estimated at £24.008m.

Table 3 – Summary of General Fund Estimates

Description	2024/25 Original Budget	2025/26 Proposed Budget	2026/27 Indicative Budget	2027/28 Indicative Budget
	£'000	£'000	£'000	£'000
Directorate				
Corporate, Governance & Public Protection	4,037	4,263	4,352	4,671
Finance, Property & Waste Services	9,532	11,526	10,456	10,699
Growth & Culture	10,520	8,227	8,472	8,413
Housing & Projects	1,453	1,926	1,631	1,621
HRA recharge	(2,942)	(2,960)	(2,976)	(2,992)
Drainage Rates	947	1,026	1,077	1,131
Net Cost of Services	23,547	24,008	23,012	23,543
Financing and Investment				
Depreciation	(4,450)	(4,537)	(4,623)	(4,697)
Investment Income	(914)	(781)	(706)	(631)
Minimum Revenue Provision	281	271	546	533
Revenue Contribution to Capital	3,679	2,087	1,020	769
Transfer to/from Earmarked Reserves	(2,399)	(445)	(1,803)	(1,302)
Net Budget Requirement	19,744	20,603	17,446	18,215

Description	2024/25 Original Budget	2025/26 Proposed Budget	2026/27 Indicative Budget	2027/28 Indicative Budget
	£'000	£'000	£'000	£'000
Funding				
Business Rates	(6,801)	(7,189)	(6,190)	(6,417)
Collection Fund (Surplus)/Deficit - Business Rates	432	(879)	0	0
Council Tax	(9,141)	(9,497)	(9,867)	(10,251)
Collection (Surplus)/Deficit - Council Tax	0	60	0	0
Grant Income				
Rural Services Grant	(401)	0	0	0
Services Grant	(25)	0	0	0
Revenue Support Grant	(153)	(195)	(605)	(558)
Funding Guarantee Grant	(1,110)	(1,188)	0	0
New Homes Bonus	(564)	(474)	0	0
UK Shared Prosperity Fund	(1,981)	0	0	0
pEPR Payment	0	(837)	0	0
NIC Funding	0	(404)	0	0
Total Funding	(19,744)	(20,603)	(16,662)	(17,226)
(Surplus) / Deficit	0	0	784	989

- 4.2 The Council is legally required to produce a balanced budget for 2025/26 and a sustainable position for the medium term. This has been achieved through careful planning, forecast reductions in utility and fuel costs and a continuation of higher investment interest rates.
- 4.3 However, the need for a strong reserves position can be seen from the future forecast deficits. Table 3 shows the potential financial impact if the proposed changes to funding arrangements are implemented from 2026/27. The main drivers for the resource reductions are the resetting of Business Rates growth and the withdrawal of specific grants: New Homes Bonus and Rural Services Delivery Grant.
- 4.4 The Government has announced that it will provide a two-year settlement from 2026/27, which will give greater certainty.

Minimum Revenue Provision (MRP)

- 4.5 Minimum Revenue Provision (MRP) is the charge to revenue made as a proxy for the repayment of principal when borrowing is undertaken to finance capital expenditure. MRP is statutory and is aimed at ensuring the Council does not have outstanding debt related to the life of the specific asset or to assets it no longer

holds.

- 4.6 MRP is charged in the first full year after the asset becomes operational and is charged over the life of the asset. Table 4 shows that MRP is forecast to increase significantly over the next three years as the Council increases its borrowing.

Table 4 – Forecasted MRP Charges

	2025/26 £'000	2026/27 £'000	2027/28 £'000
Existing MRP Charge (legacy borrowing)	116	111	107
St Martin's Park	155	152	149
Depot Development	0	283	277
Total	271	546	533

Key Budgetary Proposals

- 4.7 The budgetary proposals for 2025/26 incorporate a number of service changes that have been incorporated to meet operational demands.
- Table 5a sets out associated increases in recurring costs
 - Table 5b sets out associated one-off costs
 - Table 6 identifies anticipated savings to mitigate some of the costs
 - Table 7 shows increases to fees and charges income levels

Table 5a – Proposed Budget Increases – Recurring

Details	Cost £'000	Recurring
Drainage Rates	79	Recurring
Insurance	44	Recurring
Customer Service Centre Grantham	28	Recurring
External Audit	15	Recurring
Conduit Lane Public Conveniences	12	Recurring
Apprenticeship Levy	10	Recurring
Turnpike Close Depot (additional costs)	27	Recurring
Local Plan	216	Recurring
Single Person Discount	9	Recurring
Homelessness Support Officer	45	Recurring
Domestic Abuse Officer	45	Recurring
Two Welfare Officers	37	Recurring
Licensing Support Officer	28	Recurring
Graduate Apprenticeships	28	Recurring
Empty Homes Officer	18	Recurring
Total Recurring	641	

Table 5b -Proposed Budget Increases – One Off

Details	Cost £'000	One Off
Depot Fit Out	500	One Off
Backlog Maintenance	1,000	One Off
Homelessness Emergency Accommodation	300	One Off
Leisure SK Ltd Cashflow Support	150	One Off
Grantham Town Events	127	Funded from FHSF
Grantham Canal Flood Defence Works	100	One Off
SK House Refurbishment	30	One Off
Equipment Modification – Grounds Maintenance	37	One Off
Garden Village Consultancy	30	One Off
Replanting and Woodland Initiatives	25	One Off
Economic Development Project Support Officer	44	Funded from FHSF
Grantham Town Centre Engagement Manager	38	One Off
Total One Off	2,381	

Company Funding proposals LeisureSK Ltd

- 4.8 On 10th September 2024, Cabinet approved a new business operating structure for leisure services that incorporates an Agency model. The model is to be implemented with an operating implementation go live of 1st April 2025. In order to support this new operating model, the Company presented its business plan and funding proposals to the Culture and Leisure Overview and Scrutiny Committee on 28 November 2024.

A funding proposal of £150k has been requested in order to provide temporary cashflow support for a short term period. Upon confirmation that the new operating model has been embedded then the payment of £150k will be recovered by the Council during 2025/26 once the cashflow has been stabilised.

Table 6 – Proposed Savings

Details	Saving £'000	Comments
Salary Forecasts	592	Reduction in budgeted assumption
Utilities	127	Inflationary assumptions in ongoing energy costs reduced from previous budgeted levels
Fuel	185	Reduction in projected inflationary prices
Rollout of LED street lighting	222	Reduction in budgeted electricity costs.
Total	1,126	

Table 7 – Proposed changes to Fees and Charges Income Budgets

Details	Income £'000	Comments
Green Waste Service	76	£2 increase for first bin and £2 increase for all subsequent bins
Planning Income	100	Increases to statutory set fees and charges
Car Parking Income	260	Increase in usage and changes to Car Parking tariffs with effect from 20 January 2025
Other discretionary services	15	Inflationary increase only to all other discretionary charges
Additional Fees and Charges Income	451	

General Fund Budget Estimates – 2025/26

- 4.9 The budget assumptions that have been considered and incorporated into the estimates are shown at Table 8, all other inflationary costs have been absorbed by service areas which has assisted with achieving a balanced budget.

Table 8 – General Fund Budget Assumptions

Cost Heading	2025/26		2026/27		2027/28	
	Budget Increase		Budget Increase		Budget Increase	
	(%)	£'000	(%)	£'000	(%)	£'000
Drainage Board Levies*	5	79	5	51	5	54
Pay Award	2	388	2	378	2	336
Insurance	10	47	10	37	10	40

*The Council received Internal Drainage Board Levy Grants from Central Government of £88k in 2023/24 and £50k in 2024/25 to provide additional funding towards the increased cost of these levies. Further support has been confirmed for 2025/26.

- 4.10 The financial forecasts for investment income remain volatile with most economist's predicting a reduction in base rate. The estimated investment income interest rates, based on our treasury advisor's projections, are shown at Table 9:

Table 9 – Treasury Investment Financial Forecasts

Financial Year	2025/26	2026/27	2027/28
Forecast Interest Rate	3.25%	3.00%	2.75%
Assumed Interest Receivable	£781k	£706k	£631k

- 4.11 This information has been used to estimate interest on the Council's investment of its cash balances. The total interest receivable is shared between the General Fund and the Housing Revenue Account (HRA) dependent upon the reserve balances for each Fund.

Fees and Charges

- 4.12 Fees and charges are a key element of the Council funding which raise approximately £8m towards the costs of delivery for specific services. In order to ensure a consistent and transparent approach to fee setting, a fees and charges policy has been approved by Council. The policy introduces a set of principles which have been applied to fees and charges setting.
- 4.13 The Council is able to charge for a wide range of services. They fall into two categories of charge are detailed below:
- Regulatory – the majority of charges are set nationally, and local authorities have little or no opportunity to control them. The income received from these charges is important as it contributes to the overall financial position of the Council. However, income cannot be assumed to increase in line with other fees and charges.
 - Discretionary Charges – These are charges for which local authorities can make independent decisions. When setting these fees and charges, the Council's approach should be clear and in line with the corporate priorities.

Street Scene Charges

- 4.14 Proposals for green waste collection charges were considered by the Environment Overview and Scrutiny Committee on 10 December 2024. The Committee recognised the value of the service to the residents but was also mindful of the increasing costs of delivering the service. Whilst a £1 increase was considered, the Committee recommended an increase of £2 in respect of the collection charge for 2025/26. The Committee did not support a suggested increase to the bulky waste service collection charges for 2025/26 because it wanted to ensure the service remained accessible to residents who wish to dispose of larger items. The current and proposed increased charges to take effect from 1 April 2025 are shown in Table 10 below:

Table 10 – Green Waste Charges

Description of Charge	2024/25 Current	2025/26 Proposed
Provision of Green Bin (all new or additional bins)	£28	£29
Annual Collection Charge (first bin)	£51	£53
Annual Collection Charge (each subsequent bin)	£42	£44

4.15 The majority of the discretionary fee increases align with costs associated with delivering each service. In order to encourage the success of street markets across the district, there is no proposed increase to the fees for market traders.

4.16 The remainder of the discretionary charges are set out in Table 11.

Table 11 – All Other Fees and Charges

Arts centres	Changes to charges based on competitive pricing against other alternative local options	Subsidised
Bus stations	0%	Subsidised
Car parking charges	Car Parking fees & charges changes approved by Cabinet on 24 September 2024.	Cost Recovery and investment in traffic management related assets
Green waste	£2 increase for first bin and £2 for all subsequent bins	Cost Recovery
Markets	0%	Subsidised
Outdoor recreation	Up to 2%– Only Wyndham Park Visitor Centre services still offered by SKDC.	Subsidised
Planning, pre-planning and street naming and numbering charges set locally	Up to 2% and new charges proposed for street naming and numbering	Cost Recovery
Supply of new or replacement bins	0%	Cost Recovery
Community rooms & guest rooms	Up 3%	Cost Recovery
Domestic refuse collection e.g. bulky waste	0%	Cost Recovery
Hygiene food safety, packs and energy efficiency standards	Full cost recovery analysis undertaken	Cost Recovery

4.17 Details of all the proposed fees and charges are set out at Appendix B.

4.18 A separate report concerning 2025/26 fees and charges proposals will be presented to the Cabinet on the 16 January 2025. This is necessary in order for Council to consider the charges on 30 January 2025 thereby allowing sufficient time for the green waste bin renewal process.

5 HOUSING REVENUE ACCOUNT (HRA)

5.1 The HRA budget proposals continue to focus on:

- Meeting tenants housing needs
- Facilitating the delivery of new housing across a range of tenures
- Enabling those whose independence may be at risk to access suitable housing (including their current home)
- Supporting investment in affordable warmth for tenants
- Meeting compliance requirements and ensuring resources are allocated.

5.2 The budgets for the HRA have been prepared by identifying the need to invest further in the key service areas, whilst being mindful of the need to maintain a sustainable 30 year financial business plan.

Autumn Budget Impact on HRA

5.3 On 30 October 2024, the Chancellor presented her 2024 Autumn Budget and Spending Review to the House of Commons. The Budget had two main impacts on the Council's HRA.

5.4 The first was the confirmation of a five-year rent settlement of the Consumer Price Index (CPI) plus 1% for social housing providers. This is certainly a significant improvement on year-on-year settlements and will help in the planning and forecasting for the future.

5.5 In addition, it was announced that Right to Buy discounts will be reduced and councils will be able to retain the full receipts of Right to Buy sales. Whilst the retention of full receipts will provide further resources to support the building of new homes, the reduction in the discount could reduce the level of receipts as RTB's becomes less affordable.

Housing Revenue Account 2025/2026 – Rent Proposals

5.6 The rental income budgets are set in accordance with the Government's rent setting guidance formula which has been approved as 2.7% for 2025/26.

5.7 The rent setting proposals for 2025/26 increase the annual budgeted rental income from £28.916m in 2024/25 to £29.698m in 2025/26. The average weekly rental increase for individual properties will be £2.65. The average weekly rent in 2025/26 will be £100.77 with a minimum of £66.12 and a maximum of £204.20.

Garage rents and service charges are proposed to increase by 1.7% and other HRA charges are set out in the fees and charges shown at Appendix B. Further analysis of rent details is provided in Tables 12 and 13.

Table 12 - Impact – 2.7% increase

Bedrooms	% of Dwelling Stock	Average Weekly Rent 2024/25 (£)	Average Weekly Rent 2025/26 (£)	Average Increase (£)	% Increase
Bedsit	0.51%	68.50	70.35	1.85	2.70%
1 Bedroom	13.40%	83.88	86.14	2.26	2.70%
2 Bedrooms	42.95%	94.38	96.92	2.54	2.70%
3 Bedrooms	40.91%	103.95	106.76	2.81	2.70%
4 Bedrooms	2.09%	108.80	111.74	2.94	2.70%
6 Bedrooms	0.14%	127.37	130.81	3.44	2.70%

Table 13 - Increases for Individuals

Increase per week	Number of Properties	% of Properties
Under £1.99	43	0.73%
£2.00 – £2.49	2,018	34.48%
£2.50 - £2.99	3,291	56.23%
£3.00 - £3.49	469	8.01%
£3.50 - £3.99	12	0.21%
£4.00 - £4.49	7	0.12%
£4.50 - £4.99	7	0.12%
Over £5.00	6	0.10%
Total	5,853	

5.8 In addition to using the 2.7% rent increase in setting the budget for rental income for future years, further assumptions have been made:

- Void rent assumptions of 2.0% have been built into the budgets. Whilst this figure is lower than current performance levels, the direction of travel has improved and suggest the 2.0% will be achievable from April 2025.
- Right to Buy sales have been budgeted at 35 sales for 2025/26 and is in line with recent sale figures. The recent announcement from Government regarding the proposed changes to the scheme resulted in the Council receiving 62 applications before the discount reduction came into effect. It is too early to determine if the discount change reduces the number of sales although this would help maintain stock levels.

6 **CAPITAL PROGRAMMES 2025/26 – 2027/28**

6.1 The schemes included within the capital programme have been designed to deliver the Council ambitions of growth and investment in its assets to support the delivery of quality services. The capital programme contains key investments across General Fund assets which include:

- Vehicle replacement £1.669m
- Wheelie Bin Replacement £0.145m
- Extension to the Cattle Market Car Park £0.100m
- Wharf Road Car Park Refurbishment £0.350m
- Play Parks £0.100m
- Disabled Facilities Grants (100% grant funded) £0.975m

6.2 A summarised capital programme is shown at Table 14 and a detailed capital programme included at Appendix C.

Table 14 – General Fund Capital Programme Summary

Directorate	2025/26 Proposed Budget* £'000	2026/27 Indicative Budget £'000	2027/28 Indicative Budget £'000
Corporate, Governance & Public Protection			
Disabled Facilities Grants	975	975	975
CCTV	56	0	0
	1031	975	975
Finance, Property & Waste Services			
Vehicle and Bin Replacement	1,814	1,431	1,386
Asset Enhancement and Maintenance	350	350	300
IT Systems	211	0	0
	2,375	1,781	1,686
Growth & Culture			
Play Parks	100	100	100
Total Budget	3,506	2,856	2,761
Financing:			
Borrowing	0	0	0
Grants and Contributions	975	975	975
Reserves	1,245	1,020	869
Useable Capital Receipts	1,286	861	917
Total Financing	3,506	2,856	2,761

* no carry forward from 2024/25 has been included at this time, there is significant carry forward anticipated from both the Depot Project (c. £5.9m) and Social Housing Decarbonisation (c. £2.8m).

Housing Investment Programme (HIP)

- 6.3 The capital programme for the period 2025/26 – 2027/28 has been derived using the results and analysis of the rolling stock condition survey.
- 6.4 This analysis allows the Council to focus the resources of the HRA on outstanding refurbishment and improvements in key parts of the stock. This includes: focusing on energy efficiency investment; ensuring ongoing investment in compliance works; and scheduled improvements such as replacements of kitchens and bathrooms, replacement roofing and installation of secure and efficient doors and windows.
- 6.5 A summary of the programme is shown at Table 15 and detailed at Appendix C.

Table 15 – HRA Capital Programme Summary

	2025/26 Proposed Budget*	2026/27 Indicative Budget	2027/28 Indicative Budget
	£'000	£'000	£'000
Energy Efficiency Initiatives	5,172	5,227	5,172
Vehicle Purchase	423	221	238
New Build Programmes**	12,700	4,000	3,000
Refurbishment & Improvement Works	3,513	2,570	2,570
Scheduled Works	6,761	5,782	5,782
Disabled Adaptations	360	378	378
HRA Budget	28,929	18,178	17,140
Financing:			
Capital Receipts	8,700	4,000	3,000
Grants and Contributions	6,000	2,000	2,000
Reserves	14,229	12,178	12,140
Total Financing	28,929	18,178	17,140

* no carry forwards from 2024/25 has been included at this time but will be included in the final budget proposals

** the 2025/26 New Build Programme includes schemes at Larch Close Grantham and Wellington Way, Market Deeping

7 CAPITAL FINANCING

- 7.1 The General Fund Capital Programme is detailed at Appendix C. The proposed schemes are being funded by a combination of external grants, earmarked reserves and internal borrowing. Ongoing reduction of reserve balances means the Council will need to continue to use internal borrowing to fund some elements of the capital programme.
- 7.2 There has been a strategy over the last 2 years to dispose of surplus assets, if they are no longer operationally or strategically required, in order to generate capital receipts. To date, approximately £3m of capital receipts has been generated that has, or will be, used to fund some projects in the capital programme. However, this will not be sufficient to avoid internal borrowing in either the short or medium term.
- 7.3 The HRA Capital Programme is included at Appendix C and is proposed to be financed from HRA earmarked reserves. This is affordable without the need for borrowing as the HRA is able to create an in-year operating surplus which is then contributed towards the Major Repairs Reserve thereby maintaining a healthy reserve level. The contribution to the Major Repairs Reserve in 2025/26 is £3.714m.

General Fund

- 7.4 The General Fund Capital Programme for 2025/26 will be financed from the following:
- £0.936m Capital Receipts Reserve
 - £0.975m Grants and Contributions
 - £1.034m Local Priorities Reserve
 - £0.350m Property Maintenance Reserve
 - £0.111m ICT Reserve
- 7.5 At the time of compiling this report, the £0.975m grant funding for Disabled Facilities Grants has not been confirmed (anticipated as part of the settlement) and therefore the financing or level of the 2025/26 investment may need to be amended when the level of grant funding is confirmed.

Housing Revenue Account

- 7.6 The HRA capital programme for 2025/26 is proposed to be financed from the following:
- £8.700m Capital Receipts Reserve
 - £6.000m Grant Funding
 - £14.229m Major Repairs Reserve

8 **RESERVES AND BALANCES**

8.1 In accordance with good practice, the Council maintains a number of reserves which can be categorised as meeting the following requirements:

- To ensure the Council has sufficient funds available to meet its cash flow requirements and avoid unnecessary temporary borrowing and to protect services against unforeseen financial events – this is known as the working balance.
- A means of building up funds to meet known or predicted liabilities (earmarked) – these are shown as discretionary and governance reserves.

8.2 Through prudent financial management, the Council is able to establish a number of specific general reserves to provide funding for approved purposes usually in respect of specific services or corporate ambitions.

8.3 A summary of the proposed reserve movements to fund the General Fund Revenue and Capital Budgets are set out at Table 16 below. Full details of the General Fund Reserves can be found at Appendix D.

Table 16 – Proposed General Fund Revenue Reserve Movements

Reserve Heading	2025/26	2026/27	2027/28
	£'000	£'000	£'000
Climate Change Reserve	363	0	0
Local Priorities Reserve	(1,445)	(1,968)	(1,480)
Markets Reserve	50	0	0
Invest to Save	(37)	0	0
ICT Reserve	(132)	0	0
Property Maintenance	(350)	0	0
Leisure & Community	100	0	0
Pension movement (former employees)	(31)	(31)	(31)
Building Control Reserve	(30)	(27)	(26)
Football 3G Pitch	25	25	25
Special Expense	186	198	210
Waste Services Reserve	837	0	0
Total Movement	(464)	(1,803)	(1,302)

8.4 The following paragraphs set out the reasons for major uses of either new reserves established or those that have had additional resources added:

- **Climate Change Reserve** – this Reserve was created to fund climate change initiatives in order to support the delivery of the Climate Change Strategy. The reserve has been used for the following:

- upgrading lighting at the Grantham Meres Leisure Centre,
- electric grounds maintenance equipment
- upgrading of the boiler control panel at Bourne Corn Exchange
- swimming pool covers at Bourne and Stamford Leisure Centres

The additional resources have been added to the reserve to support future initiatives and a work programme relating to its use is monitored by the Environment Overview and Scrutiny Committee. It is proposed that the balance of this reserve is increased to £500k in order to provide further resources to fund future initiatives.

- **Local Priorities Reserve** – this Reserve is the Council’s primary discretionary revenue reserve and is the source of funding for one-off in-year budget amendments. The reserve has also been a source of capital financing as the level of the capital reserves are insufficient. New Homes Bonus receipts totalling £0.455m and £3m from the 2023/24 closedown after a full review of the appeals provision on business rates, has been transferred to the Local Priorities Reserve. This is to provide an immediate increase to the balance of the Reserve but thereafter no further receipts are expected as New Homes Bonus will cease after 2025/26.

It is proposed that £1.1m of this reserve is used to contribute towards the 2025/26 capital programme including: £0.9m for vehicle replacement; £0.1m Refurbishment of Play Parks and £0.1m Finance system

- **Markets Reserve** – this Reserve has been established to support the continued regeneration of the markets and to deliver specific actions as set out in the Markets Action Plan that has been developed. An allocation of £50k has been made for the establishment of this reserve.
- **Leisure & Community Reserve** – an additional £100k has been added to this reserve bringing the amount to £300k to enable it to be widened in order to support both leisure and community projects across the district.
- **Waste Services Reserve** – this Reserve has been established from the packaging Extended Producer Responsibility payment recently announced by Government. The payment is a one-off grant that has been received in 2025/26 in order to support the implementation of the new legislation as set out in the Environment Act 2021.
- **Food Waste Reserve** – this Reserve has been established from a grant announced by Government in March 2024 to support capital expenditure to establish a food waste kerbside collection service by 1st April 2026. The one-off funding allocation of £1.371m has been calculated by Government as the necessary resources to fund the purchase of food waste caddies for each household and the necessary additional twelve food waste freighters. In order to ensure the operational go live date of April 2026, it will be necessary to commence the procurement in the coming weeks.

- 8.5 There are a number of specific reserves to assist in the delivery of HRA services, which are used to fund both revenue and capital expenditure. In addition, the HRA has a specific working balance which provides financial resilience to the HRA

should any significant unforeseen costs arise during the financial year.

- 8.6 The Major Repairs Reserve is the primary source of funding for the HRA capital programme and is proposed to be utilised to fund the investment in the housing stock over the next 3 years. Further detail of the HRA Reserves can be found in Appendix D.

Table 17 - Budgeted HRA Reserve Movements

Reserve Heading	2025/26 £000	2026/27 £000	2027/28 £000
Priorities Reserve	(100)	(100)	(100)
Working Balance	1,227	331	400
Capital Receipts Reserve	(6,699)	(555)	445
Major Repairs Reserve	(6,609)	(2,165)	(1,565)

- The Priorities Reserve is used to fund Housing Revenue Account service priorities. It is proposed that £100k of the reserve will be used to fund New Build Feasibility studies.
- The Capital Receipts Reserve movements shown at Table 17 are proposed to contribute towards financing the new build scheme over the 3-year capital programme.
- There is an annual requirement for a revenue contribution to the Major Repairs Reserves which is utilised for capital investment in the Council's housing stock. The Major Repairs Reserve (£14.504m) will be used to contribute towards the 2025/26 programme, further details regarding the financing of each scheme are detailed in Appendix C.
- The HRA surplus is transferred to the working balance each year. There is an annual transfer of £3.222m from the annual HRA account to the working balance which is then used to fund the principal repayment of the external loan taken out under the HRA self-financing in 2012. As at 31 March 2024, the outstanding debt is £79.769m. There is also a contribution each year from the working balance to the Major Repairs Reserve to ensure there are sufficient resources available to fund investment in the housing stock in 2025/26 this contribution is £3.714m. It is prudent that this reserve has a minimum balance of £9m as this will ensure that improvement works can continue to be completed on the current housing stock.

9 Reasons for the Recommendations

- 9.1 The Council is legally required to set a balanced budget each financial year.

10 Consultation

- 10.1 The Budget - Joint OSC provides an opportunity for members to consider the budget proposals for 2025/26 and to make any recommendations with respect to the information set out in the report.

- 10.2 As has been stated earlier, the Environment OSC discussed the proposed fees and charges relating to Green Waste and Bulky Waste collection services.
- 10.3 Recommendations from the Budget Joint OSC will be considered at the January meeting of Cabinet.
- 10.4 A public consultation will take place on the setting of the Council Tax level for 2025/26.

11 Appendices

Appendix A - Revenue summary – General Fund (GF) and Housing Revenue Account (HRA) **(Appendices to follow)**

Appendix B – Fees & Charges – GF & HRA

Appendix C – Capital Programmes & Financing Statements – GF & HRA

Appendix D – Reserves Statement – GF & HRA

Appendix E – Risk Register

Appendix F – Equality Impact Assessment **(Appendix to follow)**

PROPOSED FEES & CHARGES 2025/26

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	STAGED PERFORMANCES				
	The theatres and ballrooms are available for hire for theatrical productions, concerts, lectures, demonstrations, films and other performing arts events. Prices are below:				
1	Guildhall Arts Centre, Grantham				
	<u>Theatre Hire</u>				
	Performances - Commercial	01/04/2025	430.00	440.00	Exempt
	Performances - Commercial weekend	01/04/2025	450.00	460.00	Exempt
	Performances - Non Profit making	01/04/2025	400.00	410.00	Exempt
	Run of Performances				
	First Performance	01/04/2025	380.00	390.00	Exempt
	Ongoing performances	01/04/2025	340.00	350.00	Exempt
	Dress or technical rehearsals	01/04/2025	260.00	270.00	Exempt
	Rehearsals/get in	01/04/2024	180.00	180.00	Exempt
	Lecture/demonstrations (Per Lecture, Daytime)	01/04/2025	140.00	150.00	Exempt
	Lecture/demonstrations (Per Lecture, Evening)	01/04/2025	260.00	270.00	Exempt
	Set up charge/technical support (max. 6 hours)	01/04/2025	180.00	190.00	Exempt
2	Stamford Arts Centre				
	<u>Theatre Hire</u>				
	Performances - Commercial	01/04/2025	430.00	440.00	Exempt
	Performances - Commercial weekend	01/04/2025	450.00	460.00	Exempt
	Performances - Non Profit making	01/04/2025	400.00	410.00	Exempt
	Run of Performances				
	First Performance	01/04/2025	380.00	390.00	Exempt
	Ongoing performances	01/04/2025	340.00	350.00	Exempt
	Dress or technical rehearsals	01/04/2025	260.00	270.00	Exempt
	Rehearsals/get in	01/04/2024	180.00	180.00	Exempt
	Lecture/demonstrations (Per Lecture, Daytime)	01/04/2025	140.00	150.00	Exempt
	Lecture/demonstrations (Per Lecture, Evening)	01/04/2025	260.00	270.00	Exempt
	Set up charge/technical support (max. 6 hours)	01/04/2025	180.00	190.00	Exempt
	Film Hire	01/04/2025	280.00	290.00	exempt
3	Bourne Corn Exchange				
	<u>Theatre Hire - Main Hall</u>				
	Performances - Commercial, if tickets sold by venue*	01/04/2025	240.00	250.00	Exempt
	Performances - Commercial, if selling own tickets	01/04/2025	280.00	260.00	Exempt
	Performances - Non Profit making	01/04/2025	220.00	230.00	Exempt
	Additional performances of same show (access from 5pm)	01/04/2025	210.00	220.00	Exempt
	Dress/Tech Rehearsals (max 8 hours)	01/04/2025	160.00	170.00	Exempt
	Rehearsals (max 8 hours)	01/04/2025	140.00	150.00	Exempt
	Set up charge/technical support (max. 8 hours)	01/04/2025	170.00	180.00	Exempt
	Performers Rights Society charges may be applicable in addition to the above rates				
	Hire conditions are available giving details of equipment and support offered; quotations provided on request.				
	* Commission is applicable				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
4	WEDDING RECEPTIONS, PARTIES AND OTHER ROOM HIRE				
	All three venues are available for wedding parties and similar functions. Packages are available to include provision of bars and catering. Prices are below.				
	Guildhall Arts Centre, Grantham				
	Casually let rooms (per hour)				
	Ballroom				
	Ballroom - hourly day rate up to 6pm	01/04/2025	45.00	47.00	Exempt
	Ballroom full day 9am - 5pm rate:	01/04/2024	325.00	325.00	Exempt
	Ballroom Half Day (9-1 / 1-5)	01/04/2024	170.00	170.00	Exempt
	Ballroom Wake (up to 5 hours hire)	01/04/2025	N/A	300.00	Exempt
	Ballroom - hourly evening rate 6 to 11pm - meetings & workshops	01/04/2025	48.00	50.00	Exempt
	Ballroom - whole evening 6 to 11.30pm parties	01/04/2025	400.00	410.00	Exempt
	Ballroom - whole evening 6 to 11.30pm concerts	01/04/2025	310.00	330.00	Exempt
	Ballroom - (9am-11.30pm) Wedding rate	01/04/2025	600.00	620.00	Exempt
	Use of ballroom kitchen per day	01/04/2024	85.00	85.00	Exempt
	Meeting rooms				
	Newton room hourly rate	01/04/2025	36.00	38.00	Exempt
	Newton Room Half Day Rate (9am-1pm/1pm-5pm)	01/04/2024	135.00	135.00	Exempt
	Newton Room Full Day Rate (9am-5pm)	01/04/2024	260.00	260.00	Exempt
	Newton Room Party	01/04/2025	N/A	355.00	Exempt
	Studio 4	01/04/2024	25.00	25.00	Exempt
	Studio 4 - Day offer 9am-5pm	01/04/2024	145.00	145.00	Exempt
	Studio 4 - Half Day offer 9am-1pm / 1pm-5pm	01/04/2024	75.00	75.00	Exempt
	Studio 1	01/04/2025	26.00	28.00	Exempt
	Studio 1 - Day offer 9am-5pm	01/04/2024	190.00	190.00	Exempt
	Studio 1 - Half Day offer 9am-1pm / 1pm-5pm	01/04/2024	100.00	100.00	Exempt
	Studio 2	01/04/2025	14.00	16.00	Exempt
	Studio 2 - Day offer 9am-5pm	01/04/2024	100.00	100.00	Exempt
	Studio 2 - Half Day offer 9am-1pm / 1pm-5pm	01/04/2024	51.00	51.00	Exempt
	new rooms				
	Studio 6 and 7 perhour	01/04/2025	N/A	20.00	Exempt
	Studio 6 and 7 full day 9am-5pm	01/04/2025	N/A	145.00	Exempt
	Studio 6 and 7 half day 9-1 or 1-5	01/04/2025	N/A	75.00	Exempt
	Performers Right Society charges may be applicable in addition to the above rates				
	Room Hire				
	The Fees & charges listed are guide prices- Please call your respective arts centre for a specific hire quotation				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
5	Bourne Corn Exchange <u>Casually let rooms</u>				
	Main hall - hourly rate	01/04/2025	45.00	47.00	Exempt
	Main Hall Day Offer (9am-5pm)	01/04/2024	325.00	325.00	Exempt
	Main Hall Half Day (9am-1pm / 1pm-5pm)	01/04/2024	170.00	170.00	Exempt
	Main hall - Evening Event (party/concert/performance) 6pm-12pm	01/04/2025	330.00	350.00	Exempt
	Main hall - (all day, wedding receptions etc.) 9am to 12pm	01/04/2025	550.00	570.00	Exempt
	Kitchen hire (use of kitchen area excluding equip)*	01/04/2024	90.00	90.00	Exempt
	Kitchen hire (full use of kitchen and equipment including crockery and cutlery etc)*	01/04/2025	160.00	N/A	Exempt
	Room set up or clear down (as per hourly rate or part thereof)	01/04/2025	50.00	60.00	Exempt
	Room set up or clear down after midnight (as per hourly rate or part thereof)	01/04/2025	70.00	80.00	Exempt
	Bar Area	01/04/2025	20.00	22.00	Exempt
6	Stamford Arts Centre <u>Casually let rooms</u> Ballroom			-	
	Ballroom - hourly day rate up to 5pm	01/04/2025	43.00	47.00	Exempt
	Ballroom 9am-5pm Day offer	01/04/2025	325.00	335.00	Exempt
	Ballroom half day offer, 9-1 / 1-5	01/04/2025	170.00	175.00	Exempt
	Ballroom - hourly evening rate 5pm to 11pm - meetings & workshops	01/04/2025	47.00	50.00	Exempt
	Ballroom - whole evening 6 to 11pm - parties	01/04/2025	540.00	550.00	Exempt
	Ballroom - whole evening 6 to 11pm - concerts	01/04/2025	420.00	430.00	Exempt
	Function ballroom/Blue room - all day wedding rate (9am-11.30pm)	01/04/2025	980.00	1,000.00	Exempt
	<u>Meeting rooms - per hour</u>				
	Blue Room per hour	01/04/2025	24.00	25.00	Exempt
	Blue Room day offer(9am-5pm)	01/04/2025	175.00	185.00	Exempt
	Blue room half day offer (9am-1pm / 1pm-5pm)	01/04/2025	90.00	95.00	Exempt
	Rehearsal Room per hour	01/04/2025	24.00	25.00	Exempt
	Rehearsal Room day offer (9am-5pm)	01/04/2024	175.00	175.00	Exempt
	Rehearsal room half day offer (9am-1pm / 1pm-5pm)	01/04/2024	90.00	90.00	Exempt
	Ireson/Exeter Room/Bridge Room	01/04/2025	18.00	20.00	Exempt
	Ireson/Exeter Room day offer (9am-5pm)/Bridge	01/04/2025	125.00	140.00	Exempt
	Ireson/Exeter room half day offer (9am-1pm / 1pm-5pm)/Bridge	01/04/2025	68.00	70.00	Exempt
	*access to kitchen up to 4 hours prior to event start time, additional earlier access will incur additional hourly rate of £10				
7	Wyndham Park Visitor Centre Room hire per hour*	01/04/2025	23.00	23.50	Included
	*Guide price - please call the Visitor Centre for a specific hire quotation				
	* Additional staffing cost on top per hour for out of normal hours				
	Performers Right Society charges may be applicable in addition to the above rates				
	Room Hire				
	The Fees & charges listed are guide prices- Please call your respective arts centre for a specific hire quotation				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
1	BUS STATION - GRANTHAM				
	Per Departure	01/04/2025	0.87	0.87	Included
	<u>Minimum Charge</u>				
	1-75 departures per annum	01/04/2025	57.40	57.40	Included
2	BUS STATION - STAMFORD				
	Per Departure	01/04/2025	0.87	0.87	Included
	<u>Minimum Charge</u>				
	1-75 departures per annum	01/04/2025	57.40	57.40	Included
3	BUS STATION - BOURNE				
	Per Departure	01/04/2025	0.87	0.87	Included
	<u>Minimum Charge</u>				
	1-75 departures per annum	01/04/2025	57.40	57.40	Included

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	CAR PARKS - GRANTHAM				
1	SHORT STAY (EXCEPT WHARF ROAD & WELHAM STREET)				
	Up to 30 mins	01/04/2022	0.90	N/A	Included
	Up to 1 hour	01/04/2022	1.20	N/A	Included
	Up to 2 hours	01/04/2022	1.90	N/A	Included
	Up to 3 hours	01/04/2022	2.50	N/A	Included
	Up to 4 hours	01/04/2022	4.10	N/A	Included
	Over 4 hours	01/04/2022	5.30	N/A	Included
1a	SHORT STAY (EXCEPT WHARF ROAD & WELHAM STREET)				
	Up to 1 hour	20/01/2025	N/A	Free of Charge	Included
	1-2 hours	20/01/2025	N/A	2.00	Included
	2-4 hours	20/01/2025	N/A	2.50	Included
	Over 4 hours	20/01/2025	N/A	7.00	Included
2	SHORT STAY Wharf Road Grantham				
	Up to 30 mins	01/04/2022	0.90	N/A	Included
	Up to 1 hour	01/04/2022	1.20	N/A	Included
	Up to 2 hours	01/04/2022	1.90	N/A	Included
	Up to 3 hours	01/04/2022	2.50	N/A	Included
	Up to 4 hours	01/04/2022	8.00	N/A	Included
	Over 4 hours	01/04/2022	10.40	N/A	Included
2a	SHORT STAY Wharf Road Grantham				
	Up to 2 hours	20/01/2025	N/A	Free of Charge	Included
	2-4 hours	20/01/2025	N/A	2.50	Included
	Over 4 hours	20/01/2025	N/A	5.00	Included
3	LONG STAY (EXCEPT WELHAM STREET)*				
	Up to 3 hours	01/04/2022	2.50	N/A	Included
	Up to 4 hours	01/04/2022	3.40	N/A	Included
	All day	01/04/2022	4.10	N/A	Included
4	LEISURE TARIFF - Welham Street				
	Up to 3 hours	01/04/2022	1.20	N/A	Included
	Up to 4 hours	01/04/2022	1.70	N/A	Included
	Up to 6 hours	01/04/2022	3.20	N/A	Included
	Over 6 hours	01/04/2022	10.40	N/A	Included
4a	LEISURE TARIFF - Welham Street				
	Up to 1 hour	20/01/2025	N/A	Free of Charge	Included
	1-3 hours	20/01/2025	N/A	1.50	Included
	3-4 hours	20/01/2025	N/A	1.90	Included
	over 4 hours	20/01/2025	N/A	5.00	Included

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
5	LONG STAY SEASON TICKETS - 5 DAYS (Monday to Friday)				
	Per Week	20/01/2025	N/A	18.00	Included
	Per Month	20/01/2025	N/A	65.00	Included
	Per quarter	20/01/2025	135.00	170.00	Included
	Per 6 months	01/04/2022	260.00	N/A	Included
6	LONG STAY SEASON TICKETS - 6 DAYS (Monday to Saturday)				
	Per Week	20/01/2025	N/A	21.50	Included
	Per Month	20/01/2025	N/A	75.00	Included
	Per quarter	20/01/2025	160.00	200.00	Included
	Per 6 months	01/04/2022	310.00	N/A	Included
7	PENALTY CHARGE NOTICES				
	Failure to display	01/04/2013	70.00	70.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	35.00	35.00	O/Scope
	Parking for longer etc	01/04/2013	50.00	50.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	25.00	25.00	O/Scope
	* Conduit Lane redesignated as a short stay car park				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	CAR PARKS - STAMFORD				
1	SHORT STAY				
	Up to 30 mins	01/04/2022	1.00	N/A	Included
	Up to 1 hour	01/04/2022	1.30	N/A	Included
	Up to 2 hours	01/04/2022	2.00	N/A	Included
	Up to 3 hours	01/04/2022	2.60	N/A	Included
	Up to 4 hours	01/04/2022	4.20	N/A	Included
	Over 4 hours	01/04/2022	5.40	N/A	Included
1a	SHORT STAY				
	0-1 hours	20/01/2025	N/A	1.50	Included
	1-2 hours	20/01/2025	N/A	2.50	Included
	2-4 hours	20/01/2025	N/A	4.50	Included
	over 4 hours	20/01/2025	N/A	8.00	Included
2	LONG STAY				
	Up to 3 hours	01/04/2022	2.60	N/A	Included
	Up to 4 hours	01/04/2022	3.50	N/A	Included
	All day	01/04/2022	4.20	N/A	Included
2a	LONG STAY				
	0-2 hours	20/01/2025	N/A	3.00	Included
	2-4 hours	20/01/2025	N/A	4.00	Included
	over 4 hours	20/01/2025	N/A	5.00	Included
3	LONG STAY SEASON TICKETS - 5 DAYS (Monday to Friday)				
	Per Week	20/01/2025	N/A	18.00	Included
	Per Month	20/01/2025	N/A	65.00	Included
	Per quarter	20/01/2025	140.00	170.00	Included
	Per 6 months	01/04/2022	265.00	N/A	Included
4	LONG STAY SEASON TICKETS - 6 DAYS (Monday to Saturday)				
	Per Week	20/01/2025	N/A	21.50	Included
	Per Month	20/01/2025	N/A	75.00	Included
	Per quarter	20/01/2025	160.00	200.00	Included
	Per 6 months	01/04/2022	315.00	N/A	Included
5	PENALTY CHARGE NOTICES				
	Failure to display	01/04/2013	70.00	70.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	35.00	35.00	O/Scope
	Parking for longer etc	01/04/2013	50.00	50.00	O/Scope
	Fine after discount for Payment in 14 days	01/04/2013	25.00	25.00	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	ENVIRONMENTAL HEALTH				
1	<u>Premise/Business registration fees</u>				
	Acupuncture	01/04/2024	199.00	199.00	O/Scope
	Tattooing	01/04/2024	199.00	199.00	O/Scope
	Electrolysis	01/04/2024	199.00	199.00	O/Scope
	Cosmetic piercing	01/04/2024	199.00	199.00	O/Scope
	Semi permanent skin colouring	01/04/2024	199.00	199.00	O/Scope
	Additional activities (eg cosmetic piercing and tattooing) per activity	01/04/2024	108.50	108.50	O/Scope
	Amendment or replacement certificate	01/04/2024	38.00	38.00	O/Scope
2	<u>Personal registration fees (Per activity)</u>				
	Acupuncture	01/04/2024	102.50	102.50	O/Scope
	Tattooing	01/04/2024	102.50	102.50	O/Scope
	Electrolysis	01/04/2024	102.50	102.50	O/Scope
	Cosmetic piercing	01/04/2024	102.50	102.50	O/Scope
	Semi permanent skin colouring	01/04/2024	102.50	102.50	O/Scope
	Amendment or replacement certificate	01/04/2024	38.00	38.00	O/Scope
3	<u>Unsound food</u>				
	Voluntary surrender certificate (excludes disposal)	01/04/2024	127.20	127.20	Included
4	<u>Food Export Health Certification</u>				
	Inspection (first 2 hours) and certification	01/04/2024	268.20	268.20	Included
	Certification only	01/04/2024	86.40	86.40	Included
5	<u>Food Hygiene Rating Scheme</u>				
	Re-inspection/Re-visit	01/04/2024	303.60	303.60	Included
6	<u>Control of dogs</u>				
	Collecting and detaining stray dogs (statutory fine)	01/04/1996	25.00	25.00	O/Scope
	Handling, Kenneling & Administration	01/04/2025	52.00	49.00	O/Scope
	Kennelling per day or part of	01/04/2024	35.00	35.00	O/Scope
7	<u>Scrap Metal Dealers</u>				
	Dealer initial licence - 3 year licence Part A	01/04/2024	298.00	298.00	O/Scope
	Dealer initial licence - 3 year licence Part B	01/04/2024	399.00	399.00	O/Scope
	Dealer licence renewal - Part A	01/04/2024	243.50	243.50	O/Scope
	Dealer licence renewal - Part B	01/04/2024	399.00	399.00	O/Scope
	Collector new - Part A	01/04/2024	167.50	167.50	O/Scope
	Collector new - Part B	01/04/2024	41.50	41.50	O/Scope
	Collector renewal - Part A	01/04/2024	106.00	106.00	O/Scope
	Collector renewal - Part B	01/04/2024	41.50	41.50	O/Scope
	Copy of a licence - Replacement Licence certificate	01/04/2024	31.00	31.00	O/Scope
	Minor variation	01/04/2024	40.50	40.50	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
8	<u>Caravan Sites & Park Homes</u>				
	Application for site Licence - Part A	01/04/2024	545.00	545.00	O/Scope
	Application for site licence - Part B	01/04/2024	44.00	44.00	O/Scope
	Transfer/amendments of up to 2 Licence conditions	01/04/2024	219.00	219.00	O/Scope
	Significant amendments involving a site visit	01/04/2024	355.00	355.00	O/Scope
	Annual Fee	01/04/2024	88.00	88.00	O/Scope
	Additional annual fee per plot	01/04/2024	6.00	6.00	O/Scope
	Enforcement - Based on an hourly rate	01/04/2018	Variable	Variable	O/Scope
	Deposit of site rules	01/04/2024	95.00	95.00	O/Scope
	Replacement licence certificate	01/04/2024	44.00	44.00	O/Scope
	Enforcement - Based on an hourly rate	01/04/2018	Variable	Variable	O/Scope
	Residential Site Fit and Proper Person Test	01/04/2024	299.00	299.00	O/Scope
9	<u>Contaminated Land</u>				
	Enquiries	01/04/2023	145.00	145.00	O/Scope
10	<u>Private Sector Housing Charges</u>				
	Improvement Notice, Emergency Remedial Action Notice, Prohibition Order, Emergency prohibition Order or Hazard Awareness Notice	01/04/2024	513.00	513.00	O/Scope
	Review of Suspended Improvement Notice or Suspended Prohibition Order	01/04/2024	197.50	197.50	O/Scope
11	<u>Food Hygiene/Health & Safety Charges</u>	01/04/2018	Hourly Rate	Hourly Rate	Included
12	<u>Immigration inspections</u>	01/04/2024	266.50	266.50	O/Scope
13	Private Sector Housing Civil Penalties (Maximum penalty allowed by legislation £30,000 as alternative to prosecution)	01/04/2018	30,000.00	30,000.00	O/Scope
14	<u>Houses in Multiple Occupation</u>				
	New Licence - Part A	01/04/2024	570.50	570.50	O/Scope
	New Licence - Part B	01/04/2024	152.75	152.75	O/Scope
	Renewal of licence (before expiry, no changes) Part A	01/04/2024	335.75	335.75	O/Scope
	Renewal of licence (before expiry, no changes) Part B	01/04/2024	152.75	152.75	O/Scope
	Replacement licence certificate	01/04/2024	32.00	32.00	O/Scope

NB Relevant fees as per the Provision of Services Regulations 2009 are now broken down into Part A and Part B.
Part A is payable upon application, Part B is payable upon grant of license

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
15	Sampling of Private Water Supplies (Human Consumption)				
	Risk Assessment (each assessment)	01/04/2019	Hourly Rate	Hourly Rate	O/Scope
	Sampling (each visit)	01/04/2019	Hourly Rate	Hourly Rate	O/Scope
	Investigation (each investigation)	01/04/2019	Hourly Rate	Hourly Rate	O/Scope
	Grant of authorisation (each authorisation)	01/04/2019	Hourly Rate	Hourly Rate	O/Scope
	Analysing a sample:				
	Taken under Reg 10 (domestic)	01/04/2019	Variable	Variable	O/Scope
	Taken during monitoring of group A parameters	01/04/2019	Variable	Variable	O/Scope
	Taken during monitoring of Group B parameters and monitoring under regulation 11	01/04/2019	Variable	Variable	O/Scope
16	<u>Smoke Free Fixed Penalty Notices</u>				
	Smoking in smoke free designated premises, place, vehicle	01/04/2016	50.00	50.00	O/Scope
	If paid within 15 days of issue	01/04/2016	30.00	30.00	O/Scope
	Failing to display smoke free signage as per law	01/04/2016	200.00	200.00	O/Scope
	If paid within 15 days of issue	01/04/2016	150.00	150.00	O/Scope
17	<u>Smoke and Carbon Monoxide Alarms For Relevant Landlords</u>				
	Full cost recovery plus penalty charge for failure to comply (Maximum penalty allowed by legislation £5,000)	01/04/2016	700-4,500	700-4,500	O/Scope
18	<u>Letting Agents Redress Scheme</u>				
	Penalty for failure to comply (Maximum penalty allowed by legislation £5,000 should be considered the norm and a lower fine should only be charged if there are extenuating circumstances considered on a case by case basis)	01/04/2017	5,000.00	5,000.00	O/Scope
19	<u>Electrical Safety Regulations Civil Penalties</u>				
	Breach of Electrical Safety Regulations (Maximum penalty allowed by legislation £30,000 should be calculated using penalty Matrix)	01/04/2024	30,000.00	30,000.00	O/Scope
20	<u>Hygiene & Food Safety</u>				
	New Business Advice Consultation	01/04/2024	291.60	291.60	Included
	Food Hygiene Checkup	01/04/2025	255.00	N/A	Included
	Food Safety Organiser	01/04/2024	43.20	43.20	Included
	Food hygiene workshop (1 hour max 8 people)	01/04/2024	291.60	291.60	Included
21	<u>Safer Food Better Business</u>				
	Catering pack	01/04/2025	27.60	28.10	Included
	Retail pack	01/04/2025	26.40	26.90	Included
	Childminder pack	01/04/2025	17.40	17.90	Included
	Residential care home supplement	01/04/2025	10.20	10.70	Included
	6 month diary refill	01/04/2025	15.00	15.50	Included
	12 month diary refill	01/04/2025	17.40	17.90	Included

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
22	<u>Minimum Energy Efficiency Standard (Private Rented Property)</u>				
	Letting substandard property (less than 3 months)	01/04/2019	2,000.00	2,000.00	O/scope
	Letting substandard property (3 months or more)	01/04/2019	4,000.00	4,000.00	O/scope
	Registering false or misleading information on the PRS				
	Exemptions Register	01/04/2019	1,000.00	1,000.00	O/scope
	Failing to comply with compliance notice	01/04/2019	2,000.00	2,000.00	O/scope

	Detail	Effective Date	2024/25	2024/25	2025/26	2025/26	VAT
	<u>LAPPC Permits for Part B Installations, Mobile Plant and Solvent Emissions Activities</u>						
1	Application Fees						
	Standard Process (includes solvent emission activities)	01/04/2017	1,650.00		1,650.00		O/Scope
	Standard Processes additional fee for operating without a permit	01/04/2017	1,188.00		1,188.00		O/Scope
	PVRI, SWOBs and Dry Cleaners	01/04/2017	155.00		155.00		O/Scope
	PVR I & II combined	01/04/2017	257.00		257.00		O/Scope
	Vehicle refinishers (VRs) and other reduced fees activities	01/04/2017	362.00		362.00		O/Scope
	Reduced fee activities: Additional fee for operating without a permit	01/04/2017	99.00		99.00		O/Scope
	Mobile Plant (not using simplified permits)	01/04/2017	1,650.00		1,650.00		O/Scope
	- for the third to seventh application	01/04/2017	985.00		985.00		O/Scope
	- for the eighth and subsequent applications	01/04/2017	498.00		498.00		O/Scope
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						
2	Substantial changes to permits						
	Standard Process	01/04/2017	1,050.00		1,050.00		O/Scope
	Standard Process where the substantial change results in a new PPC activity	01/04/2017	1,650.00		1,650.00		O/Scope
	Reduced Fee Activities	01/04/2017	102.00		102.00		O/Scope
3	Transfer and Surrender						
	Transfer of a permit - Standard Process	01/04/2017	169.00		169.00		O/Scope
	New operator at low risk reduced fee activity (extra one off subsistence charge)	01/04/2017	78.00		78.00		O/Scope
	Partial transfer of a standard permit	01/04/2017	497.00		497.00		O/Scope
	Reduced Fee Activities: Partial Transfer	01/04/2017	47.00		47.00		O/Scope
4	Temporary transfer for mobiles						
	First transfer	01/04/2017	53.00		53.00		O/Scope
	Repeat following enforcement or warning	01/04/2017	53.00		53.00		O/Scope
5	Annual Subsistence Charge						
	Standard Process - LOW	01/04/2017	772.00	(+103)*	772.00	(+103)*	O/Scope
	Standard Process - MEDIUM	01/04/2017	1,161.00	(+156)*	1,161.00	(+156)*	O/Scope
	Standard Process - HIGH	01/04/2017	1,747.00	(+207)*	1,747.00	(+207)*	O/Scope
	* The additional amount in brackets must be charged where a permit is for a combined Part B and waste installation						

	Detail	Effective Date	2024/25	2024/25	2025/26	2025/26	VAT
5	Annual Subsistence Charge						
	PVRI, SWOBs and Dry Cleaners	01/04/2017	79.00	158.00	237.00		O/Scope
	PVR I & II combined	01/04/2017	113.00	226.00	341.00		O/Scope
	Vehicle refinishers and other Reduced Fees	01/04/2017	228.00	365.00	548.00		O/Scope
	Mobile Plant for the first and second permits	01/04/2017	646.00	1,034.00	1,506.00		O/Scope
	for the third to seventh permits	01/04/2017	385.00	617.00	924.00		O/Scope
	for the eighth and subsequent permits	01/04/2017	198.00	316.00	473.00		O/Scope
	Late Payment Fee (8 weeks from date of invoice)	01/04/2017	52.00		52.00		O/Scope
	* Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above annual subsistence amounts						
	Note: The above fees are those currently imposed by DEFRA, a full copy of which can be viewed on their website www.gov.uk						
6	LAPPC mobile plant charges (not using simplified permit)		LOW App Fee	MED LOW	HIGH MED	HIGH	
	Number of permits						
	1	01/04/2017	1,650.00	646.00	1,034.00	1,506.00	O/Scope
	2	01/04/2017	1,650.00	646.00	1,034.00	1,506.00	O/Scope
	3	01/04/2017	985.00	385.00	617.00	924.00	O/Scope
	4	01/04/2017	985.00	385.00	617.00	924.00	O/Scope
	5	01/04/2017	985.00	385.00	617.00	924.00	O/Scope
	6	01/04/2017	985.00	385.00	617.00	924.00	O/Scope
	7	01/04/2017	985.00	385.00	617.00	924.00	O/Scope
	8 and over	01/04/2017	498.00	198.00	316.00	473.00	O/Scope
7	LA-IPPC (Local Authority Element)						
	Application	01/04/2017	3,363.00				O/Scope
	Additional fee for operating without a permit	01/04/2017	1,188.00				O/Scope
	Annual subsistence LOW	01/04/2017	1,446.00				O/Scope
	Annual subsistence MEDIUM	01/04/2017	1,610.00				O/Scope
	Annual subsistence HIGH	01/04/2017	2,333.00				O/Scope
	Late Payment Fee	01/04/2017	52.00				O/Scope
	Variation	01/04/2017	1,368.00				O/Scope
	Substantial variation	01/04/2017	3,363.00				O/Scope
	Transfer	01/04/2017	235.00				O/Scope
	Partial transfer	01/04/2017	698.00				O/Scope
	Surrender	01/04/2017	698.00				O/Scope
	*Additional fee for payment of subsistence fees for LAPPC and LAIPPC by quarterly instalments	01/04/2017	38.00				O/Scope
	** where 9(2)(a) or (b) applies under the Local Authority Permits for Part A(2) Installations and small waste incineration plan(Fees and Charges) (England) (Scheme) 2017						

Note: The above fees are detailed in the Local Authority Permits for Part A(2) Installations and small waste incineration plan (Fees & Charges) (England) (Scheme) 2017 in the currently imposed by DEFRA, a fully copy of which can be viewed on their website www.defra.gov.uk

* Subsistence charges can be paid in four equal quarterly instalments paid on 1 April, 1 July, 1 October and 1 January. Where paid quarterly the amount payable to the authority will increase by £38

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	LICENCES				
1	<u>Hackney Carriage and Private Hire *</u>				
	Driver's licence - 3 Year - Standard Licence Period	01/04/2024	310.25	310.25	O/Scope
	Driver's licence - annual (aged 65yrs or above and/or medical condition)	01/04/2024	125.00	125.00	O/Scope
	Change to dual licence (mid year)	01/04/2024	48.00	48.00	O/Scope
	Replacement drivers badge (sent by Royal Mail)	01/04/2024	29.00	29.00	O/Scope
	Replacement drivers badge (collected from Customer Services)	01/04/2024	35.75	35.75	O/Scope
	Replacement vehicle plate	01/04/2024	69.30	69.30	Included
	Replacement licence certificate	01/04/2024	23.00	23.00	O/Scope
	Replacement vehicle bracket	01/04/2024	16.80	16.80	Included
	Replacement internal vehicle plate (sent by royal mail)	01/04/2024	30.50	30.50	O/Scope
	Replacement internal vehicle plates (collected from Customer Services)	01/04/2024	37.25	37.25	O/Scope
	Transfer of vehicle ownership	01/04/2024	47.00	47.00	O/Scope
	Local Knowledge Test- Hackney Carriage Only (initial and retest)	01/04/2024	78.25	78.25	O/Scope
	English Language Skills Test (initial and retest)	01/04/2024	46.50	46.50	O/Scope
	Private Hire Operator Licence - 5 Year	01/04/2024	191.00	191.00	O/Scope
	Change of registration number ie cherished number plates	01/04/2024	106.00	106.00	O/Scope
	Enhanced DBS disclosure fee	01/04/2024	38.00	38.00	O/Scope
	Enhanced DBS Admin fee (new application - 3yr licence)	01/04/2024	35.00	35.00	O/Scope
	Enhanced DBS Admin fee (2nd application during 3yr licence)	01/04/2024	45.00	45.00	O/Scope
	Delivery fee to Bourne area office	01/04/2023	10.00	10.00	O/Scope
2	<u>Annual vehicle licence</u>				
	Private Hire	01/04/2024	272.00	272.00	O/Scope
	Hackney Carriage	01/04/2024	298.50	298.50	O/Scope
	20% reduction for LPG/Hybrid/Wheelchair vehicles: Private Hire	01/04/2024	217.50	217.50	O/Scope
	20% reduction for LPG/Hybrid/Wheelchair vehicles: Hackney	01/04/2024	238.75	238.75	O/Scope
	50% reduction for electric/zero emissions vehicles: Private Hire	01/04/2024	136.00	136.00	O/Scope
	50% reduction for electric/zero emissions vehicles: Hackney	01/04/2024	149.25	149.25	O/Scope
	Exemption from displaying Private Hire plate	01/04/2024	102.00	102.00	O/Scope
	Exemption from displaying Private Hire plate (renewal fee)	01/04/2024	64.00	64.00	O/Scope
3	<u>Credit for unexpired days due to change of vehicle</u>				
	Private Hire	01/04/2024	0.75	0.75	O/Scope
	Hackney Carriage	01/04/2024	0.82	0.82	O/Scope
	Activities involving Animals - Additional vets fees may apply to these licences				
4	<u>Animal Licences</u>				
	Pre application/Re-inspections (where applicable)	01/04/2024	230.75	230.75	O/Scope
	Dog Boarding - Part A	01/04/2024	247.50	247.50	O/Scope
	Dog Boarding - Part B	01/04/2024	141.50	141.50	O/Scope
	Cat Boarding - Part A	01/04/2024	247.50	247.50	O/Scope
	Cat Boarding - Part B	01/04/2024	141.50	141.50	O/Scope
	Dual Dog and Cat Boarding - Part A	01/04/2024	297.75	297.75	O/Scope
	Dual Dog and Cat Boarding - Part B	01/04/2024	167.50	167.50	O/Scope
	Dog Day Care - Part A	01/04/2024	247.50	247.50	O/Scope
	Dog Day Care - Part B	01/04/2024	141.50	141.50	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	Home Boarding - Part A	01/04/2024	167.50	167.50	O/Scope
	Home Boarding - Part B	01/04/2024	115.25	115.25	O/Scope
	Arrangers/Franchisers	01/04/2024	115.25	115.25	O/Scope
	Dog Breeding Establishments Part A	01/04/2024	286.50	286.50	O/Scope
	Dog Breeding Establishments Part B	01/04/2024	219.50	219.50	O/Scope
	Sale of Animals as Pets- (Pet shops) Part A	01/04/2024	247.50	247.50	O/Scope
	Sale of selling Animals as Pets - (Pet shops) Part B	01/04/2024	141.50	141.50	O/Scope
	Hiring of Horses (Riding Establishments) Part A	01/04/2024	286.50	286.50	O/Scope
	Hiring of Horses (Riding Establishments) Part B	01/04/2024	219.50	219.50	O/Scope
	Dangerous Wild Animals Part A	01/04/2024	234.50	234.50	O/Scope
	Dangerous Wild Animals Part B	01/04/2024	49.75	49.75	O/Scope
	Transfer of licence	01/04/2024	126.50	126.50	O/Scope
	Animals for exhibition (3 year Licence) Part A	01/04/2024	167.50	167.50	O/Scope
	Animals for exhibition (3 year Licence) Part B	01/04/2024	115.25	115.25	O/Scope
	Variation (with inspection)	01/04/2024	230.75	230.75	O/Scope
	Variation (no inspection)	01/04/2024	63.25	63.25	O/Scope
5	<u>Zoo Licences</u>				
	New Application (4 year) Part A	01/04/2024	513.50	513.50	O/Scope
	New Application (4 year) Part B	01/04/2024	230.75	230.75	O/Scope
	Renewal (6 year) Part A	01/04/2024	435.50	435.50	O/Scope
	Renewal (6 year) Part B	01/04/2024	439.00	439.00	O/Scope
	Transfer of Licence	01/04/2024	126.50	126.50	O/Scope
6	<u>Sex Establishments</u>				
	New Application/Renewal/Transfer/Variation- Part A	01/04/2024	1884.00	1884.00	O/Scope
	New Application/Renewal/Transfer/Variation - Part B	01/04/2024	155.50	155.50	O/Scope
7	<u>Street Trading</u>				
	Stamford Pedestrian Precinct Per Day	01/04/2024	26.00	26.00	O/Scope
	Other Locations per day from	01/04/2024	21.00	21.00	O/Scope
	Private land per day	01/04/2024	11.25	11.25	O/Scope
	Mobile Trader Consent (12 months)	01/04/2024	347.00	347.00	O/Scope
NB	Relevant fees as per the Provision of Services Regulations 2009 are now broken down into Part A and Part B. Part A is payable upon application, Part B is payable upon grant of license				

* Subject to approval

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	ALCOHOL LICENSING - Fees Set by Government				
1	Licensed Premises				
	Grant of Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	450.00	450.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	635.00	635.00	O/Scope
2	Variation of Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	450.00	450.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	635.00	635.00	O/Scope
	Minor Variation	30/06/2009	89.00	89.00	O/Scope
3	Annual Fee for Premises Licence or Club Premises Certificate				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	70.00	70.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	180.00	180.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	295.00	295.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	320.00	320.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	350.00	350.00	O/Scope
4	Grant of Premises Licence where alcohol is primary use				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	100.00	100.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	190.00	190.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	315.00	315.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	900.00	900.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	1,905.00	1,905.00	O/Scope
5	Annual Fee for Premises Licence where alcohol is primary use				
	Band A (Rateable Value £0 - £4,300)	24/11/2005	70.00	70.00	O/Scope
	Band B (Rateable Value £4,301 - £33,000)	24/11/2005	180.00	180.00	O/Scope
	Band C (Rateable Value £33,001 - £87,000)	24/11/2005	295.00	295.00	O/Scope
	Band D (Rateable Value £87,001 - £125,000)	24/11/2005	640.00	640.00	O/Scope
	Band E (Rateable Value £125,001+)	24/11/2005	1,050.00	1,050.00	O/Scope
6	Grant of Premises Licence or Club Premises Certificate				
	Number of Persons				
	5,000 to 9,999	24/11/2005	1,000.00	1,000.00	O/Scope
	10,000 to 14,999	24/11/2005	2,000.00	2,000.00	O/Scope
	15,000 to 19,999	24/11/2005	4,000.00	4,000.00	O/Scope
	20,000 to 29,999	24/11/2005	8,000.00	8,000.00	O/Scope
	30,000 to 39,999	24/11/2005	16,000.00	16,000.00	O/Scope
	40,000 to 49,999	24/11/2005	24,000.00	24,000.00	O/Scope
	50,000 to 59,999	24/11/2005	32,000.00	32,000.00	O/Scope
	60,000 to 69,999	24/11/2005	40,000.00	40,000.00	O/Scope
	70,000 to 79,999	24/11/2005	48,000.00	48,000.00	O/Scope
	80,000 to 89,999	24/11/2005	56,000.00	56,000.00	O/Scope
	90,000 and over	24/11/2005	64,000.00	64,000.00	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	ALCOHOL LICENSING - Fees Set by Government				
7	Annual Fee - Number of Persons				
	5,000 to 9,999	24/11/2005	500.00	500.00	O/Scope
	10,000 to 14,999	24/11/2005	1,000.00	1,000.00	O/Scope
	15,000 to 19,999	24/11/2005	2,000.00	2,000.00	O/Scope
	20,000 to 29,999	24/11/2005	4,000.00	4,000.00	O/Scope
	30,000 to 39,999	24/11/2005	8,000.00	8,000.00	O/Scope
	40,000 to 49,999	24/11/2005	12,000.00	12,000.00	O/Scope
	50,000 to 59,999	24/11/2005	16,000.00	16,000.00	O/Scope
	60,000 to 69,999	24/11/2005	20,000.00	20,000.00	O/Scope
	70,000 to 79,999	24/11/2005	24,000.00	24,000.00	O/Scope
	80,000 to 89,999	24/11/2005	28,000.00	28,000.00	O/Scope
	90,000 and over	24/11/2005	32,000.00	32,000.00	O/Scope
8	Other Charges - Licensing Act 2003				
	Personal Licence (Grant/ renewal)	24/11/2005	37.00	37.00	O/Scope
	Theft, loss etc of a personal licence	24/11/2005	10.50	10.50	O/Scope
	Duty to notify change of name or address	24/11/2005	10.50	10.50	O/Scope
	Temporary Event Notice	24/11/2005	21.00	21.00	O/Scope
	Theft, loss etc of a Temporary Event Notice	24/11/2005	10.50	10.50	O/Scope
	Theft, loss etc of a premises licence or summary	24/11/2005	10.50	10.50	O/Scope
	Application for a provisional statement where premises being built etc	24/11/2005	315.00	315.00	O/Scope
	Notification of change of name or address	24/11/2005	10.50	10.50	O/Scope
	Application to vary licence to specify individual as DPS	24/11/2005	23.00	23.00	O/Scope
	Transfer of premises licence	24/11/2005	23.00	23.00	O/Scope
	Interim authority notice following death etc of licence holder	24/11/2005	23.00	23.00	O/Scope
	Theft, loss etc of certificate of summary	24/11/2005	10.50	10.50	O/Scope
	Notification of change of name or alteration of rules of club	24/11/2005	10.50	10.50	O/Scope
	Change of relevant registered address of club	24/11/2005	10.50	10.50	O/Scope
	Right of freeholder etc to be notified of licensing matters	24/11/2005	21.00	21.00	O/Scope
	Disapplication of premise supervisor for community premises	01/04/2020	23.00	23.00	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	GAMBLING LICENSING				
1	<u>Bingo Premises Licence</u>				
	Application for Provisional Statement	01/04/2024	833.75	833.75	O/Scope
	Non Conversion Fee, Provisional Statement Premises	01/04/2024	665.00	665.00	O/Scope
	Non Conversion Fee, Other Premises	01/04/2024	879.75	879.75	O/Scope
	Annual Fee	01/04/2024	587.00	587.00	O/Scope
	Variation of Licence	01/04/2024	801.75	801.75	O/Scope
	Transfer Fee	01/04/2024	670.25	670.25	O/Scope
	Application for Reinstatement of Licence	01/04/2024	670.25	670.25	O/Scope
2	<u>Adult Gaming Centre Premises Licence</u>				
	Application for Provisional Statement	01/04/2024	767.50	767.50	O/Scope
	Non Conversion Fee, Provisional Statement Premises	01/04/2024	491.25	491.25	O/Scope
	Non Conversion Fee, Other Premises	01/04/2024	801.75	801.75	O/Scope
	Annual Fee	01/04/2024	516.00	516.00	O/Scope
	Variation of Licence	01/04/2024	742.75	742.75	O/Scope
	Transfer Fee	01/04/2024	599.75	599.75	O/Scope
	Application for Reinstatement of Licence	01/04/2024	599.75	599.75	O/Scope
3	<u>Family Entertainment Centre Premises Licence</u>				
	Application for Provisional Statement	01/04/2024	767.50	767.50	O/Scope
	Non Conversion Fee, Provisional Statement Premises	01/04/2024	491.25	491.25	O/Scope
	Non Conversion Fee, Other Premises	01/04/2024	801.75	801.75	O/Scope
	Annual Fee	01/04/2024	516.00	516.00	O/Scope
	Variation of Licence	01/04/2024	742.75	742.75	O/Scope
	Transfer Fee	01/04/2024	599.75	599.75	O/Scope
	Application for Reinstatement of licence	01/04/2024	599.75	599.75	O/Scope
4	<u>Betting Premises Licence (other e.g. Betting shops)</u>				
	Application for Provisional Statement	01/04/2024	767.50	767.50	O/Scope
	Non Conversion Fee, Provisional Statement Premises	01/04/2024	491.25	491.25	O/Scope
	Non Conversion Fee, Other Premises	01/04/2024	801.75	801.75	O/Scope
	Annual Fee	01/04/2024	516.00	516.00	O/Scope
	Variation of Licence	01/04/2024	742.75	742.75	O/Scope
	Transfer Fee	01/04/2024	599.75	599.75	O/Scope
	Application for Reinstatement of licence	01/04/2024	599.75	599.75	O/Scope
5	<u>Ancillary Fees</u>				
	Change of Circumstances	01/04/2019	50.00	50.00	O/Scope
	Fee for copy of licence	01/04/2019	25.00	25.00	O/Scope
6	<u>Temporary Use Notices</u>				
	Fee for giving a Temporary Use Notice	01/04/2020	50.00	50.00	O/Scope
	Replacement of an endorsed copy of a Temporary Use Notice	01/04/2020	25.00	25.00	O/Scope
	Maximum fees are set in The Gambling (Premises Licence Fees) (England and Wales) Regulations 2007				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	NEIGHBOURHOODS				
1	Fixed Penalty Notice - Community Protection Notice	01/04/2018	100.00	100.00	O/Scope
2	Fixed Penalty Notice - Public Space Protection Order	01/04/2018	100.00	100.00	O/Scope
3	Fixed Penalty Notice - Domestic Waste Offence	01/04/2017	80.00	80.00	O/Scope
4	Fixed Penalty Notice - Commercial Waste Offence	01/04/2017	110.00	110.00	O/Scope
5	Fixed Penalty Notice - Waste Transfer Offence	01/04/2017	300.00	300.00	O/Scope
6	Fixed Penalty Notice - Littering	01/04/2024	500.00	500.00	O/Scope
	Reduced for repayment within 14 days	01/04/2024	250.00	250.00	O/Scope
7	Fixed Penalty Notice - Fly Tipping	01/04/2024	1,000.00	1,000.00	O/Scope
	Reduced for repayment within 14 days	01/04/2024	500.00	500.00	O/Scope
8	Fixed Penalty Notice - Fly Posting*	01/04/2018	100.00	100.00	O/Scope
9	Fixed Penalty Notice - Graffiti	01/04/2024	500.00	500.00	O/Scope
	Reduced for repayment within 14 days	01/04/2024	250.00	250.00	O/Scope
10	Fixed Penalty Notice - Abandoning a Vehicle	01/04/2017	200.00	200.00	O/Scope
11	Fixed Penalty Notice - Nuisance Parking	01/04/2017	100.00	100.00	O/Scope
12	Fixed Penalty Notice - Householder waste duty of care*	01/04/2024	600.00	600.00	O/Scope
	Reduced for repayment within 14 days	01/04/2024	300.00	300.00	O/Scope
13	REQUESTS FOR RELEASE OF CCTV IMAGES				
	Legal Representative/Insurance Company	01/04/2025	75.00	100.00	O/Scope
14	Neighbourhood charges	01/04/2019	Hourly rate	Hourly rate	O/Scope
	NB. The above fees are set at the maximum full penalty with the exception of those marked * which are set at the default penalty as determined in the Environmental Offences (Fixed Penalties) (England) Regulations				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	NEIGHBOURHOODS				
	REMOVAL OF VEHICLES				
15	<u>Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever its condition or position on or off the road</u>				
	Vehicle equal to or less than 3.5 tonnes MAM	01/04/2020	150.00	150.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes	01/04/2020	200.00	200.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM	01/04/2020	350.00	350.00	O/Scope
	Vehicle exceeding 18 tonnes MAM	01/04/2020	350.00	350.00	O/Scope
16	<u>Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both</u>				
	Vehicle equal to or less than 3.5 tonnes MAM	01/04/2020	250.00	250.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes	01/04/2020	650.00	650.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Unladen	01/04/2020	2,000.00	2,000.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Laden	01/04/2020	3,000.00	3,000.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Unladen	01/04/2020	3,000.00	3,000.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Laden	01/04/2020	4,500.00	4,500.00	O/Scope
17	<u>Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged</u>				
	Vehicle equal to or less than 3.5 tonnes MAM	01/04/2020	200.00	200.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes	01/04/2020	400.00	400.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Unladen	01/04/2020	1,000.00	1,000.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Laden	01/04/2020	1,500.00	1,500.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Unladen	01/04/2020	1,500.00	1,500.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Laden	01/04/2020	2,000.00	2,000.00	O/Scope
18	<u>Vehicle, excluding a two wheeled vehicle, off road, but either not upright or substantially damaged or both</u>				
	Vehicle equal to or less than 3.5 tonnes MAM	01/04/2020	300.00	300.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes	01/04/2020	850.00	850.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Unladen	01/04/2020	3,000.00	3,000.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM - Laden	01/04/2020	4,500.00	4,500.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Unladen	01/04/2020	4,500.00	4,500.00	O/Scope
	Vehicle exceeding 18 tonnes MAM - Laden	01/04/2020	6,000.00	6,000.00	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
19	STORAGE OF VEHICLES PER 24 HOURS OR PART OF				
	Two wheeled vehicle	01/04/2020	10.00	10.00	O/Scope
	Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	01/04/2020	20.00	20.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM	01/04/2020	25.00	25.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM	01/04/2020	30.00	30.00	O/Scope
	Vehicle exceeding 18 tonnes MAM	01/04/2020	35.00	35.00	O/Scope
20	DISPOSAL OF VEHICLES				
	Two wheeled vehicle	01/04/2020	50.00	50.00	O/Scope
	Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	01/04/2020	75.00	75.00	O/Scope
	Vehicle exceeding 3.5 tonnes MAM but equal to or less than 7.5 tonnes MAM	01/04/2020	100.00	100.00	O/Scope
	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM	01/04/2020	125.00	125.00	O/Scope
	Vehicle exceeding 18 tonnes MAM	01/04/2020	150.00	150.00	O/Scope

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	MARKETS - GRANTHAM				
1	Standard Stall (3.05m x 1.22m)	01/04/2023	24.40	24.40	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2023	27.10	27.10	Exempt
2	Pitch (3.05m x 3.05m)	01/04/2023	22.70	22.70	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2023	23.80	23.80	Exempt
	Hot food & drinks units	01/04/2023	27.10	27.10	Exempt
3	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2023	7.60	7.60	Included
	Large vehicles	01/04/2023	11.30	11.30	Included
	MARKETS - STAMFORD				
4	Standard Stall (3.05m x 1.22m)	01/04/2023	28.10	28.10	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2023	31.40	31.40	Exempt
5	Pitch (3.05m x 1.22m)	01/04/2023	24.90	24.90	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2023	28.10	28.10	Exempt
	Hot food & drinks units	01/04/2023	31.40	31.40	Exempt
6	Craft fair - Table	01/04/2023	29.20	29.20	Exempt
7	Craft fair - Stall	01/04/2023	35.20	35.20	Exempt
8	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2023	7.60	7.60	Included
	Large vehicles	01/04/2023	11.90	11.90	Included
	MARKETS - BOURNE				
9	Standard Stall (3.05m x 1.22m)	01/04/2023	21.60	21.60	Exempt
	Standard Casual Stall (3.05m x 1.22m)	01/04/2023	23.80	23.80	Exempt
10	Pitch (3.05m x 3.05m)	01/04/2023	18.40	18.40	Exempt
	Casual Pitch (3.05m x 3.05m)	01/04/2023	18.90	18.90	Exempt
	Hot food & drinks units	01/04/2023	23.80	23.80	Exempt
11	<u>Vehicles parked for storage</u>				
	Cars and light vans	01/04/2023	8.10	8.10	Included
	Large vehicles	01/04/2023	11.90	11.90	Included
12	Hire of stall for private function (collection only)*	01/04/2023	12.40	12.40	Exempt
	FOR ALL MARKETS				
13	Farmers market - supply of stall cover in addition to standard stall charge	01/04/2023	1.70	1.70	Exempt
	Excessive Waste Surcharge (per stall)	01/04/2023	6.00	6.00	Included
14	Recommend a market trader scheme & new stall holders please contact us by email; markets@southkesteven.gov.uk to discuss offers	01/04/2025	N/A	N/A	Exempt

* any associated costs with delivery and set up will be charged accordingly

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	LOCAL LAND CHARGE FEES				
1	Registration of a Charge on Part II of Register including Water Industry S30, LCC S106, Highways Act S38	01/04/2023	107.50	107.50	O/Scope
2	Filing a Definitive Certificate of Lands Tribunal	01/04/2023	5.00	5.00	O/Scope
3	Filing adjustment etc. for variation - cancellation of entry in Part II of Register	01/04/2023	11.20	11.20	O/Scope
4	Inspection of documents filed under Rule 10	01/04/2023	5.00	5.00	O/Scope
5	Official search of the Local Land Charges register (including issue of certificate)	01/04/2025	15.00	N/A	O/Scope
6	Con 29 Part I enquiries*				
	- one parcel of land, including the revised Con 29 questions	01/04/2023	207.60	207.60	Included
	- each additional parcel of land	01/04/2023	30.60	30.60	Included
	Part II enquiries				
	- each optional enquiry, excluding question 22	01/04/2023	21.30	21.30	Included
	- question 22	01/04/2023	27.60	27.60	Included
	- solicitor/client's own enquiry	01/04/2023	27.60	27.60	Included
7	Commercial*				
	- Contact for a quotation on landcharges@southkesteven.gov.uk	01/04/2020	Variable	Variable	Included
8	Additional charge for expedited official search and Con29 - (3 Day Turnaround)	01/04/2023	43.75	43.75	O/Scope
9	CON 29R UNREFINED DATA CHARGES*				
	Building Regulations Q1.1 (F to H)	01/04/2025	7.80	8.00	Included
	Roads Q2.1	01/04/2025	7.80	8.00	Included
	PROWS Q2.2	01/04/2025	7.80	8.00	Included
	Land Requisitioned for Public Purposes Q3.1	01/04/2025	7.80	8.00	Included
	Roadworks Q3.2	01/04/2025	7.80	8.00	Included
	Drainage Q3.3	01/04/2025	7.80	8.00	Included
	Road Schemes Q3.4	01/04/2025	7.80	8.00	Included
	Nearby Railway Schemes Q3.5	01/04/2025	7.80	8.00	Included
	Traffic Schemes Q3.6	01/04/2025	7.80	8.00	Included
	Outstanding Notices Q3.7 (A-D & F)	01/04/2025	7.80	8.00	Included
	Notices Q3.7 E & G	01/04/2025	7.80	8.00	Included
	Contravention of Building Regulations Q3.8	01/04/2025	7.80	8.00	Included
	Notices, Orders, Directions and Proceedings under Planning Acts Q3.9 (A-N)	01/04/2025	7.80	8.00	Included
	Community Infrastructure Levy Q3.10	01/04/2025	7.80	8.00	Included
	Conservation Area Q3.11	01/04/2025	7.80	8.00	Included
	Compulsory Purchase Q3.12	01/04/2025	7.80	8.00	Included
	Contaminated Land Q3.13	01/04/2025	7.80	8.00	Included
	Radon Q3.14	01/04/2025	7.80	8.00	Included
	Assets of Community Value Q3.15	01/04/2025	7.80	8.00	Included
	*The charges quoted will incur a charge based on an hourly rate of £54.90 (incl VAT)				

DEVELOPMENT CONTROL FEES (SET BY GOVERNMENT)		
A. OUTLINE APPLICATIONS		
£578 per 0.1 hectare for site up to and including 0.5 hectares	Not more than 0.5 hectares	£578 per 0.1 hectare
£624 per 0.1 hectare for sites between 0.5 hectares and 2.5 hectares	Not more than 2.5 hectares	£624 per 0.1 hectare
£15,433 + £1,186 for each 0.1 in excess of 2.5 hectares to a maximum of £202,500	More than 2.5 hectares	£15,433 + £186 for each additional 0.1 hectare in excess of 2.5 hectares (Maximum fee of £202,500)
B. HOUSEHOLDER APPLICATIONS		
Alterations/extensions to a single dwellinghouse , including works within boundary	Single dwellinghouse	£258
C. FULL APPLICATIONS (and First Submissions of Reserved Matters; or Technical Details Consent)		
Alterations/extensions to two or more dwellinghouses , including works within boundaries	Two or more dwellinghouses (or two or more flats)	£509
New dwellinghouses (Not more than 10 dwellinghouses)	New dwellinghouses (not more than 10)	£578 per dwellinghouse
New dwellinghouses (between 10 and 50)	New dwellinghouses (between 10 and 50)	£624 per dwellinghouse
New dwellinghouses (for <i>more</i> than 50) £30,860 + £186 per additional dwellinghouse in excess of 50 up to a maximum fee of £405,500	New dwellinghouses (more than 50)	£30,860 + £186 per additional dwellinghouse
Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery):		
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	£293
Gross floor space to be created by the development	More than 40 sq m but no more than 1,000 sq m	£578 per each 75 sq. m.
Gross floor space to be created by the development	More than 1,000 sq m but no more than 3,750 sq m	£578 for each 75sq m or part thereof
Gross floor space to be created by the development	More than 3,750 sq m	£30,680 + £186 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £405,000
The erection of buildings (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development	Not more than 465 sq m	£120
Gross floor space to be created by the development	More than 465 sq m but not more than 540 sq m	£578
Gross floor space to be created by the development	More than 540 sq m but not more than 1,000 sq m	£578 for first 540 sq m + £578 for each 75 sq m (or part thereof) in excess of 540 sq m

DEVELOPMENT CONTROL FEES (SET BY GOVERNMENT)		
Gross floor space to be created by the development	Between 1,000 sq. m and 4,215 sq. m.	£624 for first 1,000 sq. m and £624 for each additional 75 sq. metres (or part thereof) in excess of 1,000 sq. m
Gross floor space to be created by the development	More than 4,215 sq m	£30,860 + £186 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £405,000
Erection of glasshouses (on land used for the purposes of agriculture)		
Gross floor space to be created by the development	Not more than 465 sq m	£120
Gross floor space to be created by the development	More than 465 sq m but not more than 1,000 sq. m	£3,225
Gross floor space to be created by the development	More than 1,000 sq. m	£3,483
Erection/alterations/replacement of plant and machinery		
Site area	Not more than 1 hectare	£578 for each 0.1 hectare (or part thereof)
Site area	More than 1 hectare but not more than 5 hectares	£624 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£30,860 + additional £186 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £405,000
D. APPLICATIONS OTHER THAN BUILDING WORKS		
Car parks, service roads or other accesses	For existing uses	£293
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£47,161 + £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300
Operations connected with exploratory drilling for oil or natural gas		
Site area	Not more than 7.5 hectares	£686 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£51,395 + additional £204 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000

DEVELOPMENT CONTROL FEES (SET BY GOVERNMENT)		
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area	Not more than 15 hectares	£347 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£47,161 + additional £186 for each 0.1 in excess of 15 hectare up to a maximum of £105,300
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area	Not more than 15 hectares	£316 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£47,161 + additional £186 for each 0.1 in excess of 15 hectare up to a maximum of £105,300
Other operations (not coming within any of the above categories)		
Site area	Any site area	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535
E. LAWFUL DEVELOPMENT CERTIFICATE		
Existing use or operation		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£293
Proposed use or operation		Half the normal planning fee.
F. PRIOR APPROVAL		
Agricultural and Forestry buildings & operations or demolition of buildings		£120
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£578
Proposed Change of Use to State Funded School or Registered Nursery		£120
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery		£120
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage		£120
Proposed Change of Use of a building from Commercial / Business / Service (Use Class E) Use to a use falling within Use Class C3 (Dwellinghouse)		£125 per dwellinghouse
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations		£120
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations		£258
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its		£120
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its		£258
Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		£120
Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures,		£120
Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic		£120

DEVELOPMENT CONTROL FEES (SET BY GOVERNMENT)		
G. RESERVED MATTERS		
Application for approval of reserved matters following outline approval grant of planning permission		Full fee due or if full fee already paid then £462 due
H. APPROVAL/VARIATION/DISCHARGE OF CONDITION		
Application for removal or variation of a condition following grant of planning permission		£234
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request
I. CHANGE OF USE of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each
Number of dwellinghouses	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000
Other Changes of Use of a building or land		£462
J. ADVERTISING		
Relating to the business on the premises		£165
Advance signs which are not situated on or visible from the site, directing the public to a business		£165
Other advertisements		£578
K. APPLICATION FOR NON-MATERIAL AMENDMENT FOLLOWING A GRANT OF PLANNING PERMISSION		
Applications in respect of householder developments		£43
Applications in respect of other developments		£293
L. APPLICATION FOR PERMISSION IN PRINCIPLE (valid from 1 June 2018)		
Site area		£503 for each 0.1 hectare (or part thereof)
M. CONCESSIONS		
Exemptions from payment		
For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person		
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted		
Listed Building Consent		
Planning permission for relevant demolition in a Conservation Area		
Works to Trees covered by a Tree Preservation Order or in a Conservation Area		
Hedgerow Removal		
If the application is the first revision of an application for development of the same character or description on the same site by the same applicant:		
* For a withdrawn application: Within 12 months of the date when the application was received		
* For a determined application: Within 12 months of the date the application was granted, refused or an appeal		
* For an application where an appeal was made on the grounds of non-determination: Within 12 months of the period		
*In all cases where the 12 month period started no later than 5 December 2023		
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation		
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an		
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question		

DEVELOPMENT CONTROL FEES (SET BY GOVERNMENT)
If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)
If the application relates to a condition or conditions on an application for Listed Building Consent or planning permission for relevant demolition in a Conservation Area If the application is for a Certificate of Lawfulness of Proposed Works to a listed building
Prior Approval for a Proposed Larger Home Extension
Reductions to payments
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £578
If the application is being made on behalf of a parish or community council then the fee is 50%
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £578
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others
Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.
If the fee for this divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, you will need to contact the lead local authority to discuss the fee for this divided site.
The fee should go to the authority that contains the larger part of the application site.
This is only a summary of scales of fees, listing only the most common types of application.

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	PLANNING CHARGES				
1	<u>Charges in connection with land/property transactions</u>				
	Detailed queries on consents involving search for relevant information*	01/04/2024	43.20	43.20	Included
	Check involving site inspection**	01/04/2024	35.10	35.10	Included
2	Self Build Register - Joining fee	01/04/2023	50.00	50.00	Included
	*stated charge plus relevant copying charges				
	**stated charge plus mileage plus officer hourly rates				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	PRE-PLANNING CHARGES				
1	<u>Householders</u>				
	Charge for any pre-planning advice undertaken	01/04/2024	90.00	90.00	Included
	"Do I require planning permission?"/Permitted Development Query	01/04/2024	75.00	75.00	Included
2	<u>Non-residential changes of use including siting of caravans for sites</u>				
	Under 1 ha or buildings under 1,000 sqm (gross)	01/04/2024	282.00	282.00	Included
	of 1 ha or above or buildings under 1,000 sqm (gross)	01/04/2024	564.00	564.00	Included
3	<u>Development of dwellings</u>				
	1-9 dwellings including changes of use to:				
	residential, for 1st dwelling	01/04/2024	375.00	375.00	Included
	for each additional dwelling	01/04/2024	201.00	201.00	Included
	10-49 dwellings including changes of use to:				
	residential, for the 10th dwelling (includes Design PAD)	01/04/2024	1,965.00	1,965.00	Included
	meeting for each additional dwelling	01/04/2024	111.00	111.00	Included
	50 plus dwellings, including changes of use to				
	residential (includes Design one PAD meeting)	01/04/2024	6,960.00	6,960.00	Included
	Residential development where number of dwellings unknown - per 0.1 hectare (includes one Design PAD meeting)	01/04/2024	300.00	300.00	Included
4	<u>Non-residential development</u>				
	Where no floor space is created:	01/04/2024	162.00	162.00	Included
	Up to 499 sqm floor area or 0.5 ha site area	01/04/2024	282.00	282.00	Included
	between 500 and 999 sqm floor area, or between 0.51 ha and 1.0 ha	01/04/2024	480.00	480.00	Included
	between 1,000 and 4,999 sqm floor area or between 1.1 ha and 2.0 ha (includes one Design PAD meeting)	01/04/2024	1,020.00	1,020.00	Included
	between 5,000 sqm or more or 2.1 ha or more* (includes one Design PAD meeting)	01/04/2024	1,965.00	1,965.00	Included
	*minimum fee for specified service and hourly rate thereafter				
5	<u>Others</u>				
	Follow on advice - please contact us for a quotation. Fees will be based on the officer hourly rates.	01/04/2023	Variable	Variable	Included
	History Search	01/04/2025	81.00	83.00	Included
	Variation or modification of a completed planning obligation (as a standalone request)	01/04/2024	162.00	162.00	Included
	(Additional fees will be required to cover the Council's legal costs should your request be acceptable)				
	Confirmation that a planning permission or planning obligation has been complied with (per letter) (desk based)	01/04/2025	81.00	83.00	included
	Confirmation that a planning permission or planning obligation has been complied with (per letter) (site visit required)	01/04/2025	141.00	144.00	included
	Advertising	01/04/2025	141.00	144.00	Included
	Development that would involve relevant demolition works	01/04/2024	96.00	96.00	Included
	Non-householder works or alterations to a listed building	01/04/2024	162.00	162.00	Included

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	Hazardous substances	01/04/2024	186.00	186.00	Included
	Changes of use not falling within any of the above categories	01/04/2024	267.00	267.00	Included
	Additional Design PAD Review (meetings and response)	01/04/2024	1,455.00	1,455.00	Included
	Planning Performance Agreement - please contact us for a quotation on planning@southkesteven.gov.uk	01/04/2020	Variable	Variable	Included
	Fees will be based on the officer hourly rates published				
	STREET NAMING & NUMBERING				
1	Individual house re-name or re-number	01/04/2025	50.00	51.00	Exempt
2	Development re-number due to change of layout involving plot numbering or plot positions	01/04/2025	50.00	51.00	Exempt
3	Additional of a house name, where property has an official number	01/04/2025	50.00	51.00	Exempt
4	Removal of a house name from address, where property has an official number	01/04/2025	50.00	51.00	Exempt
5	Renaming/renumbering of street at residents request	01/04/2025	275.00	277.00	Exempt
	plus per property	01/04/2025	50.00	51.00	Exempt
6	Confirmation of historic change of address to solicitors, occupiers or owner	01/04/2025	50.00	51.00	Exempt
7	Numbering of Properties - new developments				
	Per Plot	01/04/2025	50.00	51.00	Exempt
8	Naming of new streets - Per Street	01/04/2025	110.00	112.00	Exempt
	OFFICER HOURLY RATES				
1	Assistant Director	01/04/2025	135.00	138.00	Included
	Development Management and Enforcement Manager	01/04/2025	117.00	120.00	Included
	Planning Policy Manager	01/04/2025	117.00	120.00	Included
	Principal Planning Officer	01/04/2025	105.00	107.00	Included
	Senior Planning Officer	01/04/2025	96.00	98.00	Included
	Planning/Asst Planning Officer	01/04/2025	87.00	89.00	Included
	Urban Design	01/04/2025	96.00	98.00	Included
	Conservation Officer	01/04/2025	96.00	98.00	Included
	Other specialist advice from other areas of the Council	01/04/2025	96.00	98.00	Included
	Project Management/Administration	01/04/2025	81.00	83.00	Included
2	Other Fees and Charges				
	High Hedges complaint	01/04/2025	381.00	385.00	included
	Applications to divert or stop up a public right of way Administration costs	01/04/2024	510.00	510.00	included
	Minimum initial charge to cover costs of statutory adverts (subject to change depending on actual advert costs involved)	01/04/2023	645.00	645.00	included
	<i>The council will also require an undertaking to cover any legal costs associated with the process</i>				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	<u>BOURNE LEISURE CENTRE</u>				
1	<u>Swimming Pool</u>				
	Swimming - full rate	01/04/2025	7.15	7.30	Exempt
	Swimming - concession	01/04/2025	5.50	5.60	Exempt
	Under 5's	01/04/2024	1.10	1.10	Exempt
	Parent and toddler session	01/04/2025	7.50	7.65	Exempt
	Exclusive pool hire (per hour)	01/04/2025	203.50	207.50	Exempt
	LCC Schools (per individual)	01/04/2025	1.75	1.80	Exempt
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2025	82.50	84.15	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Badminton - full rate	01/04/2025	15.40	15.70	Exempt
	Table tennis - full rate per hour	01/04/2025	9.90	10.10	Exempt
3	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2025	9.90	10.10	Exempt
4	<u>Miscellaneous (per hour)</u>				
	Activity room/meeting room - full rate	01/04/2025	44.00	44.80	Exempt
	Spectator (per individual)	01/04/2025	1.70	1.75	Exempt
5	<u>Membership</u>				
	Adult member	01/04/2024	34.99	34.99	Exempt
	Junior (U16)	01/04/2024	29.99	29.99	Exempt
	Concessionary	01/04/2024	29.99	29.99	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS MEMBERSHIP RATES MAY VARY ACCORDING TO LOCAL PROMOTIONS				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	<u>THE GRANTHAM MERES LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2025	7.15	7.30	Exempt
	Swimming - concession	01/04/2025	5.50	5.60	Exempt
	Under 5's	01/04/2024	1.10	1.10	Exempt
	Parent and toddler session	01/04/2025	7.50	7.65	Exempt
	Exclusive pool hire (per hour)	01/04/2025	203.50	207.50	Exempt
	LCC Schools (per individual)	01/04/2025	1.75	1.80	Exempt
2	<u>Main Hall (per hour)</u>				
	Sporting - full rate	01/04/2025	104.50	106.50	Exempt
	Commercial	01/04/2025	143.00	145.75	Exempt
	Badminton - full rate	01/04/2025	15.40	15.70	Exempt
	Table tennis centre hall	01/04/2025	82.50	84.15	Exempt
	Table tennis - full rate per hour	01/04/2025	9.90	10.10	Exempt
3	<u>Second Hall (per hour)</u>				
	Sporting - full rate	01/04/2025	49.50	50.50	Exempt
	Commercial	01/04/2025	49.50	50.50	Exempt
4	<u>Fitness Room (per hour)</u>				
	Individual use - full rate	01/04/2025	11.00	11.20	Exempt
5	<u>Miscellaneous (per hour)</u>				
	Meeting room - full rate	01/04/2025	23.10	23.50	Exempt
	Activity Room - full rate	01/04/2025	23.10	23.50	Exempt
	Spectator (per individual)	01/04/2025	1.70	1.75	Exempt
6	<u>Synthetic Pitch Pay and Play (per hour)</u>				
	Full pitch (11v11)	01/04/2025	104.50	106.50	Exempt
	Quarter pitch (5v5)	01/04/2025	35.20	35.90	Exempt
	Half pitch (9v9)	01/04/2025	63.25	64.50	Exempt
7	<u>Outdoor Facilities - (per hour)</u>				
	Tennis court - full rate	01/04/2025	12.30	12.50	Exempt
	Netball - full rate	01/04/2025	26.40	26.90	Exempt
8	<u>Membership</u>				
	Adult member	01/04/2024	37.99	37.99	Exempt
	Junior (U16)	01/04/2024	29.99	29.99	Exempt
	Concessionary	01/04/2024	29.99	29.99	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES				
	LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS				
	MEMBERSHIP RATES MAY VARY ACCORDING TO LOCAL PROMOTIONS				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	<u>SOUTH KESTIVEN SPORTS STADIUM</u>				
1	<u>Track Hire</u>				
	Adult	01/04/2025	66.00	67.30	Exempt
	Concession	01/04/2025	41.80	42.60	Exempt
	Floodlights	01/04/2025	60.50	61.75	Exempt
	Commercial	01/04/2012	Negotiable	Negotiable	Exempt
	Non-sporting / Non-commercial	01/04/2025	71.50	72.90	Exempt
2	<u>Individual use (per hour)</u>				
	Adult	01/04/2025	5.50	5.60	Exempt
	Concession	01/04/2025	3.85	3.90	Exempt
	Spectator (per individual)	01/04/2025	1.65	1.70	Exempt
	Hire of equipment (per booking)	01/04/2025	31.90	32.50	Exempt
	Setting up time	01/04/2025	31.90	32.50	Exempt
3	<u>Main football pitch hire</u>				
	Pitch hire (up to 2 hours)				
	Adult	01/04/2025	181.50	185.00	Exempt
	Concession	01/04/2025	121.00	123.00	Exempt
	Floodlights (per match)	01/04/2025	60.50	61.70	Exempt
	Commercial (per hour)	01/04/2012	Negotiable	Negotiable	Exempt
4	<u>Individual room hire (per hour)</u>				
	P.A./Meeting room	01/04/2025	19.80	20.00	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS MEMBERSHIP RATES MAY VARY ACCORDING TO LOCAL PROMOTIONS				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	<u>STAMFORD LEISURE CENTRE</u>				
1	<u>Swimming pool</u>				
	Swimming - full rate	01/04/2025	7.15	7.30	Exempt
	Swimming - concession	01/04/2025	5.50	5.60	Exempt
	Under 5's	01/04/2024	1.10	1.10	Exempt
	Parent and toddler session	01/04/2025	7.50	7.65	Exempt
	Parties - exclusive pool hire (per hour)	01/04/2025	203.50	207.50	Exempt
	LCC schools (per individual)	01/04/2025	1.75	1.80	Exempt
	Spectator (per individual)	01/04/2025	1.70	1.75	Exempt
2	<u>Membership</u>				
	Adult member	01/04/2024	34.99	34.99	Exempt
	Junior (U16)	01/04/2024	29.99	29.99	Exempt
	Concessionary	01/04/2024	29.99	29.99	Exempt
	THE LIST OF CHARGES IS NOT DEFINITIVE AND ARE NON-MEMBER RATES				
	LOWER CHARGES ARE AVAILABLE FOR LEISURE CENTRE MEMBERS				
	MEMBERSHIP RATES MAY VARY ACCORDING TO LOCAL PROMOTIONS				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	GRANTHAM CEMETERY				
	TRADITIONAL BURIAL GROUND				
1	<u>Exclusive Right of Burial</u> (Not exceeding 50 years)				
	Standard grave space - Parishioners	01/04/2025	713.00	749.00	Exempt
2	<u>Interment</u>				
	Person aged 16 years or over - single depth	01/04/2025	738.00	775.00	Exempt
	Person aged 16 years or over - double depth	01/04/2025	822.00	863.00	Exempt
	Child below 16 years	01/04/2025	315.00	331.00	Exempt
	Each additional coffin space	01/04/2025	254.00	267.00	Exempt
3	<u>Licence for the Erection of Memorials</u>				
	Headstone (not exceeding 3 feet in height)	01/04/2025	182.00	191.00	Exempt
	Headstone (each additional 6 inches)	01/04/2025	182.00	191.00	Exempt
	Metal faced tablet	01/04/2025	121.00	127.00	Exempt
	Additional inscription	01/04/2025	73.00	77.00	Exempt
	Kerbed memorial	01/04/2025	194.00	204.00	Exempt
4	<u>Mausoleum *</u>				
	Single vault mausoleum plot	01/04/2025	919.00	965.00	Exempt
5	<u>Re-Open Graves</u>				
	Interment Fee - single depth	01/04/2025	629.00	660.00	Exempt
	Interment Fee - double depth	01/04/2025	822.00	863.00	Exempt
	Interment ashed into grave	01/04/2025	218.00	229.00	Exempt
6	<u>Woodland Burial Ground</u>				
	All inclusive charge covering standard grave space, single depth interment, tree and plaque - Parishioners	01/04/2025	1,761.00	1,849.00	Exempt
7	<u>Transfer of Grave Ownership</u>				
	Administration charge	01/04/2025	153.00	161.00	Exempt
	MUSLIM INTERMENTS				
1	Monday - Friday 1 April until 30 September 08:00 - 17:00				
	Interments	01/04/2025	1,125.00	1,181.00	Exempt
	Infants Under 2 yrs	01/04/2025	556.00	584.00	Exempt
2	Monday - Friday 1 October until 31 March 08:30 - 15:30				
	Interments	01/04/2025	1,125.00	1,181.00	Exempt
	Infants Under 2 yrs	01/04/2025	556.00	584.00	Exempt
	* Muslims burials are not available at weekends or on bank holidays				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
1	<u>Green Waste</u>				
	Delivery of Green bin (or bins to same address)	01/04/2025	12.00	14.00	O/Scope
	Provision of green bin (all new or additional bins)	01/04/2024	28.00	29.00	O/Scope
	Annual collection charge (first bin)	01/04/2025	51.00	53.00	O/Scope
	Annual collection charge (each subsequent bin)	01/04/2025	42.00	44.00	O/Scope
2	<u>Other street care charges</u>				
	Delivery of bin (or bins to the same address)	01/04/2025	12.00	14.00	O/Scope
	Additional clear recycling sacks (pack of 15)	01/04/2024	1.95	1.95	O/Scope
	Replacement of damaged 240 ltr wheelie bins*	01/04/2024	28.00	28.00	O/Scope
3	<u>Additional bins for Landlords (subject to qualifying criteria)</u>				
	Delivery of bin (or bins to the same address)	01/04/2025	12.00	14.00	O/Scope
	240 ltr bin	01/04/2024	28.00	28.00	O/Scope
	360 ltr bin	01/04/2025	53.00	N/A	O/Scope
	660 ltr bin	01/04/2016	price on application		O/Scope
	1100 ltr bin	01/04/2016	price on application		O/Scope
4	<u>Replacement (additional capacity) bins for Families (subject to qualifying criteria)</u>				
	Delivery of bin (or bins to the same address)	01/04/2024	12.00	N/A	O/Scope
	360 ltr bin	01/04/2024	53.00	N/A	O/Scope
5	<u>Developers charge for new developments</u>				
	Delivery of bin (or bins to the same address)	01/04/2025	12.00	14.00	O/Scope
	Set of bins (1 black 240 ltr & 1 silver 240 ltr)	01/04/2025	54.00	56.00	O/Scope
6	<u>Domestic refuse collection</u>				
	Bulk household items - first item	01/04/2024	21.00	21.00	O/Scope
	- each additional item	01/04/2024	11.00	11.00	O/Scope
	Non standard items	01/04/2024	Priced on an ad hoc basis		
7	<u>Private street cleansing</u>	01/04/2010	Based on cost recovery	Based on cost recovery	Included
8	<u>Private grounds maintenance</u>	01/04/2024	Based on cost recovery	Based on cost recovery	Included
9	Commercial waste collections (including bulky items) - please contact us by email; waste@southkesteven.gov.uk for a quotation	01/04/2016			
	*Where bins have been damaged by the resident				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	MOT Testing				
1	<u>Classes 1 and 2</u>				
	Motorcycles	01/04/2010	29.65	29.65	O/Scope
	Motorcycles with sidecar	01/04/2010	37.80	37.80	O/Scope
2	<u>Class 4</u>				
	Cars (up to 8 passenger seats) and motor caravans	01/04/2010	54.85	54.85	O/Scope
	Quads (max unladen weight 400kg - for goods vehicles 550kg and max net power 15kw)	01/04/2010	54.85	54.85	O/Scope
	Dual purpose vehicles	01/04/2010	54.85	54.85	O/Scope
	Private hire vehicles and PSVs (up to 8 seats)	01/04/2010	54.85	54.85	O/Scope
	Goods vehicles (up to 3,000 kg DGW)	01/04/2010	54.85	54.85	O/Scope
	Ambulances and Taxis (Taxis and private hire vehicles may be subject to additional local requirements)	01/04/2010	54.85	54.85	O/Scope
	Private passenger vehicles and ambulances (9-12 Passenger Seats)	01/04/2010	57.30	57.30	O/Scope
3	<u>Class 7</u>				
	Goods vehicles (over 3,000kg up to 3,500kg DGW)	01/04/2010	58.60	58.60	O/Scope
	NB				
	These are the maximum fees chargeable in accordance with Vehicle and Operator Standards Agency				

	Detail	Effective Date	2024/25 £	2025/26 £	VAT
	HOUSING REVENUE ACCOUNT DISCRETIONARY CHARGES				
1	<u>Community Rooms</u>				
	Residents weekly charge	01/04/2025	8.40	8.60	O/Scope
	Voluntary agencies & organisations usage				
	- up to 3 hours	01/04/2025	27.70	28.30	Exempt
	- more than 3 hours/all day	01/04/2025	41.80	42.70	Exempt
	Charitable organisations usage				
	- up to 3 hours	01/04/2025	7.10	7.30	Exempt
	- more than 3 hours/all day	01/04/2025	13.50	13.80	Exempt
2	<u>Communal Facilities</u>				
	Residents weekly charge	01/04/2025	9.70	9.90	O/Scope
3	<u>Guest Rooms</u>				
	Double Room - per night *	01/04/2025	27.70	28.30	Included
	Single Room - per night *	01/04/2025	20.50	21.00	Included
	Folding bed - per night *	01/04/2025	7.00	7.20	Included
	* 50% discount for persons over 60.				

2025/26 - 2027/28 General Fund Capital Programme and Financing Statement

	Description	Proposed Funding Source	2025/26 Proposed Budget £000	2026/27 Indicative Budget £000	2027/28 Indicative Budget £000
	Corporate, Governance and Public Protection				
1	Disabled Facilities Grant	Grant	975	975	975
2	CCTV	Local Priorities Reserve	56	0	0
			1,031	975	975
	Finance, Property and Waste Services				
3	Street Scene Vehicle Procurement	Capital Receipts Reserve	743	356	452
4	Wheelie Bin Replacements	Capital Receipts Reserve	145	155	165
5	Vehicle Replacement Programme	Local Priorities Reserve	878	920	769
6	Bulky Waste Collection Vehicle	Capital Receipts Reserve	48	0	0
7	Waste Service In-Cab System	ICT Reserve	43	0	0
8	Council Chamber Audio Equipment	ICT Reserve	68	0	0
9	Wharf Road, Grantham Car Park	Property Reserve/Capital Receipts Reserve	350	350	300
10	New Finance System	Local Priorities Reserve	100	0	0
			2,375	1,781	1,686
	Growth & Culture				
11	Play Parks	Local Priorities Reserve	100	100	100
			100	100	100
12	Total General Fund Capital Programme		3,506	2,856	2,761
	General Fund Financed By:				
13	Capital Grants and Contributions		975	975	975
14	Reserves		1,595	1,020	869
15	Useable Capital Receipts		936	861	917
16	Total General Fund Capital Programme Financing		3,506	2,856	2,761

2025/26 - 2027/28 HRA Capital Programme and Financing Statement

	Description	Funding Source	2025/26 Proposed Budget £000	2026/27 Indicative Budget £000	2027/28 Indicative Budget £000
	Energy Efficiency Initiatives				
1	Central Heating, Ventilation and boiler replacements	Major Repairs Reserve	1,172	1,227	1,172
2	Decarbonisation Works	Grant/Major Repairs Reserve	4,000	4,000	4,000
			5,172	5,227	5,172
	Purchase of Vehicles				
3	Repairs Vehicles	Major Repairs Reserve	423	221	238
			423	221	238
	New Build Programme				
4	Housing Development Investment	Capital Receipts Reserve/Grant	12,700	4,000	3,000
			12,700	4,000	3,000
	Refurbishment and Improvement Compliance Works				
5	Re-wiring	Major Repairs Reserve	500	504	504
6	Lifts	Major Repairs Reserve	240	252	252
7	Alarms	Major Repairs Reserve	375	315	315
8	Fire Protection	Major Repairs Reserve	2,000	1,143	1,143
9	Compliance works	Major Repairs Reserve	150	84	84
10	Tunstall Upgrades	Major Repairs Reserve	248	272	272
			3,513	2,570	2,570
	Other Works				
11	Disabled Adaptations	Major Repairs Reserve	360	378	378
			360	378	378
	Scheduled Works				
12	Re-roofing	Major Repairs Reserve	1,920	1,260	1,260
13	Exterior Refurbishment	Major Repairs Reserve	250	168	168
14	Kitchen Refurbishment	Major Repairs Reserve	1,096	1,017	1,017
15	Bathroom Refurbishment	Major Repairs Reserve	873	832	832
16	Doors & Windows	Major Repairs Reserve	2,106	1,513	1,513
17	Communal Rooms	Major Repairs Reserve	72	76	76
18	Door Entry systems	Major Repairs Reserve	80	84	84
19	External Wall Finishes	Major Repairs Reserve	164	580	580
20	Structural Refurbishment	Major Repairs Reserve	200	252	252
			6,761	5,782	5,782
21	Total HRA Capital Programme		28,929	18,178	17,140
	HRA FINANCED BY:				
22	HRA Capital Receipts Reserve		8,700	4,000	3,000
23	Grants and Contributions		6,000	2,000	2,000
24	Major Repairs Reserve		14,229	12,178	12,140
25	Total HRA Capital Programme Financing		28,929	18,178	17,140

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2024/25 - 2027/28 General Fund Reserves Statement

		Balance at 31 March 2024	Forecast Movement	Forecast Balance 31 March 2025	Forecast Movement	Forecast Balance 31 March 2026	Forecast Movement	Forecast Balance 31 March 2027	Forecast Movement	Forecast Balance 31 March 2028
81	Discretionary Reserves									
	1 Climate Change	421	(284)	137	363	500	0	500	0	500
	2 Training and Development	15	0	15	0	15	0	15	0	15
	3 Street Scene	296	(10)	286	0	286	0	286	0	286
	4 ICT investment	251	(31)	220	(132)	88	0	88	0	88
	5 Local Priorities Reserve	5,803	(148)	5,655	(1,545)	4,110	(1,968)	2,142	(1,480)	662
	6 Market Reserve	0	0	0	50	50	0	50	0	50
	7 Invest to Save	803	(500)	303	(37)	266	0	266	0	266
	8 Housing Delivery	418	(260)	158	0	158	0	158	0	158
	9 Property Maintenance	1,178	(189)	989	(350)	639	0	639	0	639
	10 A1 Litter	60	0	60	0	60	0	60	0	60
	11 Leisure & Community Reserve	200	0	200	100	300	0	300	0	300
	12 Leisure Reserve	850	0	850	0	850	0	850	0	850
	13 Regeneration	764	(656)	108	0	108	0	108	0	108
	14 Waste Services Reserve	0	0	0	837	837	0	837	0	837
		11,059	(2,078)	8,981	(714)	8,267	(1,968)	6,299	(1,480)	4,819
	Governance Reserves									
	15 Insurance Reserve	211	0	211	0	211	0	211	0	211
	16 Pensions Reserve - Former Employees	244	(31)	213	(31)	182	(31)	151	(31)	120
	17 Budget Stabilisation	2,881	750	3,631	0	3,631	0	3,631	0	3,631
	18 Business Rates Volatility Reserve	1,291	0	1,291	0	1,291	0	1,291	0	1,291
	19 Revenue Grants Carried Forwards	164	(55)	109	0	109	0	109	0	109
	20 Building Control	62	(28)	34	(30)	4	(27)	(23)	(26)	(49)
	21 Football 3G Pitch	175	25	200	25	225	25	250	25	275
	22 Special Expense Area Reserve	186	76	262	186	448	198	646	210	856
	23 Flood Reserve	30	0	30	0	30	0	30	0	30
		5,244	737	5,981	150	6,131	165	6,296	178	6,474
	24 Total General Revenue Reserves	16,303	(1,341)	14,962	(564)	14,398	(1,803)	12,595	(1,302)	11,293

		Balance at 31 March 2024	Forecast Movement	Forecast Balance 31 March 2025	Forecast Movement	Forecast Balance 31 March 2026	Forecast Movement	Forecast Balance 31 March 2027	Forecast Movement	Forecast Balance 31 March 2028
25	Government Grants Received	2,268	(936)	1,332	0	1,332	0	1,332	0	1,332
26	Working Balance	6,675	(4,000)	2,675	0	2,675	(866)	1,809	(1,071)	738
27	Total Revenue Reserves	25,246	(6,277)	18,969	(564)	18,405	(2,669)	15,736	(2,373)	13,363
	Capital Reserve									
28	General Fund Capital Reserve	52	0	52	0	52	0	52	0	52
29	Useable Capital Receipts Reserve	3,803	(789)	3,014	(561)	2,453	(861)	1,593	(917)	676
30	Total Capital Reserves	3,855	(789)	3,066	(561)	2,505	(861)	1,645	(917)	728
31	Total General Fund Reserves	29,101	(7,066)	22,035	(1,125)	20,910	(3,530)	17,381	(3,290)	14,091

2024/25 - 2026/27 HRA Reserves Statement

		Balance as at 31 March 2024 £000	Forecast Movement £000	Forecast Balance 31 March 2025 £000	Forecast Movement £000	Forecast Balance 31 March 2026 £000	Forecast Movement £000	Forecast Balance 31 March 2027 £000	Forecast Movement £000	Forecast Balance 31 March 2028 £000
	Revenue Reserves									
1	HRA Climate Reserve	100	0	100	0	100	0	100	0	100
2	HRA Priorities Reserve	12,116	(1,918)	10,198	(100)	10,098	(100)	9,998	(100)	9,898
3	Local Authority Housing Fund Reserve	668	(668)	0	0	0	0	0	0	0
4	Working Balance	2,296	(689)	1,607	1,227	2,834	331	3,165	400	3,565
5	Total HRA Revenue Reserves	15,180	(3,275)	11,905	1,127	13,032	231	13,263	300	13,563
	HRA Capital Reserve									
6	HRA Capital Receipts Reserve	12,899	(4,072)	8,827	(6,699)	2,128	(555)	1,573	445	2,018
7	Major Repairs Reserve	18,718	(6,342)	12,376	(6,609)	5,767	(2,165)	3,602	(1,565)	2,037
8	Total HRA Capital Reserves	31,617	(10,414)	21,203	(13,308)	7,895	(2,720)	5,175	(1,120)	4,055
9	Total HRA Reserves	46,797	(13,689)	33,108	(12,181)	20,927	(2,489)	18,438	(820)	17,618

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Appendix E – Finance Risk Register

Risk	Likelihood	Impact	Residual Risk Score	Mitigating Action
1. Capital programmes requiring borrowing in the medium term	4	3	12 Very High	Continue to undertake financial modelling to identify consequences of undertaking borrowing and align this with savings that will need to be approved before borrowing is undertaken in order to ensure ongoing affordability and financial sustainability. The capital programme can currently be financed without borrowing although this is kept under review.
2. Lack of clarity for funding levels from 2026/27 and beyond	3	3	9 High	The Government announced a one-year settlement for 2025/26. Any changes to the assumed levels will need to be modelled to assess their impact.
3. Increase in Borrowing Interest Rates	3	3	9 High	Interest rates are continually monitored as they increased to an average of 4 - 5% compared to <1% 12 months earlier. This has a positive impact on the investment income received although should the Council consider external borrowing then there is now an additional resource pressure as borrowing rates have increased significantly.
4. Increase in bad debts as a result of economic circumstances	3	3	6 High	The Council has pro-active debt management procedures in place.
5. Increased maintenance costs of fixed assets	3	2	6 High	The budget proposals for 2025/26 include an approved budget for asset maintenance and budget carry forwards. The medium-term outlook is a continuation of high levels of maintenance that will require financing
6. Inflation increases beyond budgeted levels	2	3	6 High	Budget assumptions kept up to date with most recent projections and monthly sensitivity analysis is produced to monitor the impact of inflationary increases.
7. Fuel and Utility Price Volatility	2	3	6 High	Weekly monitoring of fuel charge and proactive interventions to ensure optimisation of fuel consumption. Utility cost increases will continue to have an adverse impact on the Council finances.

8. Inadequate capital resources to finance future desired plans	3	3	9 High	Asset disposal programme approved and pipeline of asset disposal in progress in order to generate capital receipts
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Risk Matrix

Impact	Critical None or very low tolerance to the risk	4	4 Medium	8 High	12 Very High	16 Very High
		3	3 Medium	6 High	9 High	12 Very High
		2	2 Low	4 Medium	6 High	8 High
		1	1 Low	2 Low	3 Medium	4 Medium
			1	2	3	4
			Unlikely	Possible	Likely	Certain
			Low but not impossible <20%	Fairly likely to occur 21% - 50%	More likely to occur than not 51% - 80%	Expected to occur in most circumstances >80%
			Likelihood			